

Transfer Degree Map: HCC Associate of Applied Science to University of Houston-Downtown Bachelor of Applied Arts & Sciences in Applied Administration

4 – Year Suggested Academic Plan for Transfer (1)

First Year - Freshman							
First Semester				Second Semester			
HCC	UHD	Course Name	Hrs	HCC	UHD	Course Name	Hrs
EDUC 1300 (2)		Learning Framework	3				
Complete courses required for your chosen Workforce Program (AAS) at HCC.				Complete courses required for your chosen Workforce Program (AAS) at HCC.			
Total			15-18	Total			15-18
Summer Session							
Complete additional general education (core curriculum) courses that were not required for your chosen Workforce Program (AAS) but will satisfy core curriculum. (3)				Complete additional general education (core curriculum) courses that were not required for your chosen Workforce Program (AAS) but will satisfy core curriculum. (3)			
Total			3	Total			3
Second Year - Sophomore							
First Semester				Second Semester			
HCC	UHD	Course Name	Hrs	HCC	UHD	Course Name	Hrs
Complete courses required for your chosen Workforce Program (AAS) at HCC.				Complete courses required for your chosen Workforce Program (AAS) at HCC.			
Total			15-18	Total			15-18
Summer Session							
Complete additional general education (core curriculum) courses that were not required for your chosen Workforce Program (AAS) but will satisfy core curriculum. (3)				Complete additional general education (core curriculum) courses that were not required for your chosen Workforce Program (AAS) but will satisfy core curriculum. (3)			
Total			3	Total			3
First Semester				Second Semester			
HCC	UHD	Course Name	Hrs	HCC	UHD	Course Name	Hrs
AA 3301		Professional Ethics	3	AA 3302		Administrative Communication	3
	Free UD Elective	Any non-business upper division elective	3	AA 3303		Information Technology Administration	3
	Gen. Ed. (Core)	Complete additional core courses (3)	3	AA 3304		Budgeting for Administrators	3
	Gen. Ed. (Core)	Complete additional core courses (3)	3	Gen. Ed. (Core)		Complete additional core courses (3)	3
	Gen. Ed. (Core)	Complete additional core courses (3)	3	Gen. Ed. (Core)		Complete additional core courses (3)	3
Total			15	Total			15
Fourth Year - Senior							
First Semester				Second Semester			
HCC	UHD	Course Name	Hrs	HCC	UHD	Course Name	Hrs
AA 3305		Human Resources Administration	3	AA 3308		Negotiation & Mediation	3
AA 3306		Decision Making Skills for Administrators	3	AA 3310		Administering Organizational Change	3
AA 3307		Administrative Leadership	3	AA 4305		Project Administration	3
	Prescribed Elect.	Prescribed Elective	3	Prescribed Elect.		Prescribed Elective	3
	Prescribed Elect.	Prescribed Elective	3				
Total			15	Total			12

Notes/Comments:

- (1) Students must hold an Associate of Applied Science degree and have a transfer GPA of 2.25 or higher to be eligible for the BAAS-AA program. The BAAS-AA is a 120-credit hour degree program. It accepts 36 credit hours of the workforce courses, regardless of the number of credit hours of workforce courses are required for completion of the AAS degree.
- (2) EDUC 1300 is required for First Time in College (FTIC) students only.
- (3) In addition to the completion of the AAS degree at HCC, students can complete the rest of the statewide core curriculum courses either at HCC or UHD. Students can be enrolled in both institutions concurrently towards completion of the AAS or the AA degree.

*Based on UHD & HCC Catalog year of 2018-2019 **Note:** There may be some minor changes in courses due to recently approved course updates.

Articulation Agreement Information – Standard and Program to Program (P2P)

Transfer of Credit & Student Benefits

- Credits from HCC that are transferrable to UHD degree programs may be specified in any program-to-program articulation agreement
- Reverse transfer
- HCC students will be allowed access to academic advising services at UHD
- HCC Honors students admitted to UHD will receive:
 - Acceptance to UHD Honors Program with a minimum GPA (GPA varies by the College in which the program resides)
 - UHD will accept a minimum of 12 hours of transfer Honors credit; eligible for merit and need-based aid commensurate with qualifications

Optional Partnership

- [Joint Admission](#) provides students the opportunity to maximize utilization of facilities and programs offered jointly by HCC and UHD:
 - Student ID at HCC and UHD
 - Student computer/internet account, access to computer labs and access to libraries at HCC and UHD
 - Student access to sporting events at UHD
 - Free electronic transfer transcript transmission/evaluation
 - Application fees will be waived for HCC students who apply to UHD within 6 months of earning an Associate's degree.
- Cooperative Advising allows students to access embedded advisors at both institutions for students who are:
 - Admitted (either through regular or joint admissions) at UHD
 - All HCC students with an expressed interest in transferring to UHD
 - Advising for all degree programs at UHD
- Employee discount provides HCC employees an opportunity to apply discounts or waive fees at UHD:
 - Application fee will be waived for UHD employees
 - Recognize the eligibility of HCC employees to apply for scholarship programs.

Standard Agreement & P2P Agreement

(Associate of Applied Science to
Bachelor of Applied Arts and Science in Applied
Administration)

Program Admission Requirements

- Transfer Admission Criteria (15 or more earned college-level credit hours) 2.0 GPA
- Student must be in Good Academic Standing at last institution attended
- For a course taken more than once, the highest grade will be transferred

Program Specific Requirements