

# M.A. in Rhetoric & Composition

What can I do with this degree?



## Related Career Titles

Search for potential positions titles within multiple career industries.

### Possible Position Titles

- College English Instructor
- Dual Credit High School English Teacher
- Director of Public Relations
- Editor
- Journalist
- Fund Development Director
- Communications Manager
- Director of Grant Writing
- Campaign Manager
- Development Coordinator
- Legislative Analyst

### Industries

- Education
- Public Relations
- News & Media
- Publishing
- Politics
- Libraries & Historical Societies
- Research Charities
- Academia/Research
- Non-profit Organizations

## Professional Organizations

Affiliate yourself with groups to network and learn about the field

- ✓ *National Council of Teachers of English (NCTE)*
- ✓ *Rhetoric Society of America (RSA)*
- ✓ *Modern Language Association (MLA)*
- ✓ *National Communication Association*
- ✓ *National Writing Project*
- ✓ *Council of Writing Program Administrators*
- ✓ *International Writing Centers Association*
- ✓ *Texas Associations of Nonprofit Organizations*
- ✓ *Grant Professionals Association*

## Explore Career Specific Websites

<http://www2.ncte.org/> | <http://writingcenters.org/category/positions> | [thenonproffitimes.com/jobs/](http://thenonproffitimes.com/jobs/)  
<http://www.nonprofit-jobs.org/> | [tano.org](http://tano.org) <https://missioncapital.org/careers/>

## Community Partnerships

Research local organizations offering internships to students pursuing a M.A. in Nonprofit Management.

- *For students currently employed, consider opportunities within your organization or business by approaching your employer directly.*
- *For students entering a new industry, schedule an appointment with the Career Development Center for assistance.*

## What is Rhetoric & Composition (MARC)?



The MARC degree prepares graduates for careers in the teaching of writing, persuasive writing, and serves as a first step to an academic career in rhetoric, composition, and/or English Studies. MARC is the only program in Texas specifically designed to emphasize training in multicultural composition instruction and rhetoric.

Courses are offered include:

- Composition theory
- Writing assessment
- Rhetorical theory and history
- Teaching writing to ESL students
- Literature

**Interested in discussing your career path possibilities?**

Visit (402-S) or  
call (713-221-8980) the  
[Career Development Center](#)

# RHETORIC & COMPOSITION RÉSUMÉ SAMPLE

**Your Name** (16-18 point)

City, State • Telephone number • Professional e-mail address \_\_\_\_\_

## SUMMARY (Optional)

\_\_\_\_ (adj) college junior pursuing a \_\_\_\_ degree with a passion for/interest in \_\_\_\_.  
Excellent \_\_\_\_, \_\_\_\_, and \_\_\_\_ skills. Highly \_\_\_\_ with the ability to \_\_\_\_ and \_\_\_\_\_. (fill in blanks)

## EDUCATION

**UNIVERSITY OF HOUSTON-DOWNTOWN – HOUSTON, TX**

*Master of Arts in Rhetoric and Composition*

Month and Year of Graduation

(\*\*\*\*\*THIS SUB-SECTION IS OPTIONAL\*\*\*\*\*)

**Honors or Awards:** List name of each award/scholarship and date awarded

**Thesis or Special Project:** List title here

**LIST UNDERGRADUATE COLLEGE OR UNIVERSITY, CITY AND STATE**

*Bachelor of Arts (or Science) in \_\_\_\_\_, cum laude* (if applicable)

Month and Year of Graduation

(\*\*\*\*\*THESE SUB-SECTIONS ARE ALL OPTIONAL\*\*\*\*\*)

**Minor:** List the subject in which you minored

**Honors:** Scholarships (list full name of each scholarship and year awarded)

**Awards:** List name of each award and date awarded

## RELEVANT PROJECTS/RESEARCH (Optional)

**UNIVERSITY OF HOUSTON-DOWNTOWN – COURSE TITLE**

*Position Title* (Such as Project Member, Project Leader, Student Researcher)

Month Year – Month Year

- BULLET POINT FORMAT: Action verb + What you did/How you did it + Measurable outcomes
- Begin every bullet point with a strong action verb
- Focus on accomplishments and results, what you learned and skills you gained
- Use strong action verbs to explain what you did and quantify, if possible

## PROFESSIONAL EXPERIENCE (List in reverse chronological order)

**NAME OF BUSINESS OR ORGANIZATION - CITY, STATE**

*Position Title*

Month Year – Month Year

- Begin each bullet point with a strong action verb
- Use industry specific key words
- If it happened in the past, make sure you use the past tense
- Avoid repetition: try not to use the same words and / or phrases over and over again

**NAME OF BUSINESS OR ORGANIZATION - CITY, STATE**

*Position Title*

Month Year – Month Year

- Do not repeat a skill unless you are demonstrating it in a different context
- Use industry keywords / buzzwords

## SKILLS (Optional)

List industry specific software or computer skills, language skills (with descriptions such as “written and spoken” “proficient in,” “native speaker in,” “fluent in,” “conversational”)

## COMMUNITY ENGAGEMENT (Optional)

Name of Professional Association, Position Held, Year(s) you held that position

Name of Volunteer Organization, Position Held, Year(s) you held that position

