



**Staff Council
January 26, 2011**

Present: John Lane, Elliot Ballard, Michelle Henninghaus, Lois Green, Jennifer Waggoner, TC Wilson, Debra Shouldice, Crystal Guillory, DeWayne Loville, Paulette Purdy, Michelle Falcon, Liza Alonzo, and Andrea Guillory.

- I. The meeting was called to order at 2:08.
- II. The minutes for the last meeting were approved.
- III. The financial report is: \$179.93 in the discretionary cost center, the Edge Award fund has \$4,427 and the fund-raising cost center has \$831.71. The Staff Awards budget is \$18,000.
- IV. Old Business

- A) The Events Committee is aiming for mid-April for Staff Awards. It was decided that we would not be requesting door prize items from our vendors this year.

There are no new Edge Awards submissions.

A Staff Council representative will be needed to serve on the vice-president search committee when Ed Apodaca retires in September.

Committees should try to meet, at least by e-mail each month.

- B) Dr. Woods' book will be presented by a group of Staff Council members on Valentine's Day.
- C) The state legislature does not want to change the name but the Board of Regents is still in favor of changing the name.
- D) The new Provost will be Dr. Chapman.

- V. New Business

- A) The e-Appraisals workshops will be concluding soon.
- B) At the USSEC Meeting, it was decided that the issue of childcare would be tabled for now. USSEC and the Staff Councils represented by it will be focusing on several issues that tie into the BHAG: What kind of challenges/possible solutions for university of systems admissions goals? What can we do to be the employer of choice? We want to find 3-5 items to present. Strategic goals.

- C) The enrollment numbers are up 3.9%.
- D) There will be a Chili Cook-Off this year. Currently it is scheduled for April 2nd.
- E) Dr. Flores to attend March meeting.
- F) The motion to try to have a monthly fundraiser raffle and an Employee of the Month drawing for a parking space on the third floor level was passed. John will write a letter to Ms. Turner to begin the process of getting permission and the two spaces for the drawings.
- G) ESO wants to do some kind of staff recognition that would be based on how the staff is perceived by our “customers”. This may be a monetary award and is currently being referred to as “How am I doing?”

VI. Issues/Concerns

A) Policy Announcements

- 1) Policies to be rescinded

[Professional Staff Employment Policy](#)

[Non-Exempt Staff Employment Policy](#)

- 2) Policies that are under revision:

[UHD Policy and Procedure System](#)

[Travel Policy](#)

[Posting of Notices and Announcements](#)

[Nepotism Policy](#)

[Termination Clearance Guidelines](#)

[Recruitment and Employment Policy](#)

VII. The meeting was adjourned at 3:19.