My Mediasite: Channels

In MyMediasite, Channels allow you to organize a group of presentations. Follow these steps to help you start working with Channels.

Sign In to Mediasite

1. Go to uhdmediasite.uhd.edu/mediasite/mymediasite
2. Enter your UHD Username and Password.

Create a New Channel

1. Click the Channels link located on the left navigation bar.

2. Click Add Channel located near the top right corner.

   Enter a Channel Name in the space provided.

   Please Note: You can enter a Channel Description if desired.

3. Click Create Channel when you are finished.

Change the Name of a Channel

1. Click the Channels link located on the left navigation bar.

2. Click the name of the Channel you want to change.
3. Click the **Edit** button located under the name of the Channel.

4. Enter the new name for the Channel in the space labeled **Channel Name**.

5. Click the **Save** button located near the top right

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**Delete a Channel**

1. Click the **Channels** link located on the left navigation bar.

2. Click the name of the Channel you want to change.

3. Click the **Edit** button located under the name of the Channel.

4. Enter the new name for the Channel in the space labeled **Channel Name**.

5. Click the **Delete** button located near the top right
Create Favorite Channels

1. Click the Channels link located on the left navigation bar.

2. Locate the Channel you want to make a Favorite.

3. Click the Favorite button located to the right of that Channel.

Please Note:
Favorite Channels will appear on the left navigation bar under the Channels section.

For additional support, use our Blackboard Help Form