**Blackboard Grade Center – Icon Legend**

The Grade Center in Blackboard comes with a legend of icons that you will see in the grading cells throughout the semester. To see the icon legend, follow these steps:

**Icon Legend**

1. Enter the course, and make sure Edit Mode is set to ON.
2. Scroll down to the control panel on the left, and click Grade Center.
3. From the options that expand, select Full Grade Center.
4. Click the Icon Legend button, found at the bottom right of the grade cells.
User Unavailable – student is no longer enrolled in class, and cannot see course content

Column Not Visible to Users – column has been hidden from all students

Completed – completion grade confirmation

Needs Grading – a test or assignment that needs instructor action to finalize grading

Override – when an instructor overrides a grade that Blackboard calculated

Attempt in Progress – the student is currently completing the assignment or exam

External Grade – designates which column is being used to feed into the Report Card module

Grade Exempted for this User – instructor exempts a grade for student

Error – error with the assignment, test, or discussion settings (possibly corrupt)

Not Participating – student is not participating in the Discussion or Group assignment

Anonymous Grading is enabled for this item

For additional support, visit http://uhd.edu/bbhelpform