

Memo To: All UH-Downtown/PS Holders
From: Dr. Juan Sánchez Muñoz, President
Subject: Smoke Free and Tobacco Free Environment

UH-Downtown/PS 01.A.09
Issue No. 5
Effective date: 05/03/2019
Page 1 of 2

1. PURPOSE

This Policy Statement addresses the use of tobacco products as well as smokeless tobacco, electronic cigarettes or similar devices on university property.

2. DEFINITIONS

- 2.1 Tobacco Products: All forms of tobacco, including but not limited to cigarettes, cigars, pipes, water pipes (hookahs), bidis, kreteks, electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and any non-Food and Drug Administration (FDA) approved nicotine delivery device.
- 2.2 Tobacco Uses: Including but not limited to smoking, chewing, dipping, or any other ingesting, consumption, or bodily intake of tobacco products.
- 2.3 University Property: Property located within the State of Texas that is owned, operated, leased, occupied, or controlled by the University. For purposes of this policy statement, this includes but is not limited to all buildings, structures, vehicles, sidewalks, parking lots, walkways, and attached parking structures owned or controlled by the University.

3. POLICY

- 3.1 Tobacco use is prohibited in the following areas:
 - 3.1.1 University buildings owned, operated, leased, occupied, or controlled by the university
 - 3.1.2 University grounds, including parking lots and garages, sidewalks, walkways, fields, sports and recreational areas, and other outdoor areas;
 - 3.1.3 State-owned vehicles or in vehicles leased or rented in the name of the university
 - 3.1.4 Shuttle buses, escort vans, or in any type of campus utility vehicle
- 3.2 Tobacco use is permitted outside of university buildings in designated smoking areas, which are at a minimum of 25 feet from any doorway, building entrance, or air intake. The department of Environmental Health and Safety, in cooperation with the Police

Department and university administration, is responsible for designating and posting signs in smoking/tobacco use areas.

- 3.3 The sale or free distribution of tobacco products or merchandise on university property is prohibited.
- 3.4 This policy applies to all employees, students, independent contractors, and visitors at all times.
- 3.5 This policy does not apply to smokeless nicotine replacement therapy products (e.g. skin patches, lozenges, and gum).
- 3.6 Compliance with this policy will be obtained through education and respect for the rights of others. Violations will be referred to the appropriate administrative unit.

4. PROCEDURES

There are no procedures associated with this policy

5. REVIEW PROCESS

Responsible Party: (Reviewer): Vice President for Administration and Finance

Review: Every two years on or before February 1st.

Signed original on file in Employment Services and Operations.

6. POLICY HISTORY

Issue #1: 08/15/1992

Issue #2: 07/28/1998

Issue #3: 02/05/2007

Issue #4: 05/21/20

7. REFERENCES

There are no references associated with this policy