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**From:** Montalbano, Ivonne  
**Sent:** Wednesday, June 3, 2020 2:37 PM  
**Subject:** Safe Return to Campus Schedule Details

Dear Colleagues,

The Safe Return to Campus Report, detailing staff schedules for all three return-to-campus phases, has been completed by department and division heads and approved by President Muñoz.

Staff scheduled for Phase 1 return the week of June 15; those scheduled for Phase 2 start back the week of July 6. In Phase 3, all staff, with a few exceptions, are on campus the week of August 3. These schedules are subject to change due to conditions surrounding COVID-19.

Please remember, UHD leadership care about you and your safety and have implemented extensive measures to ensure you return to a clean and safe campus.

If your department head has not been in touch with you regarding your upcoming schedule, please reach out to him/her for details. If you have any issues with your return-to-campus schedule, please work with your manager to resolve your concerns. If no resolution can be found, please contact UHD's Benefits Unit at [Benefits@uhd.edu](mailto:Benefits@uhd.edu).

Best Regards,

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