
From: Montalbano, Ivonne
Sent: Wednesday, May 27, 2020 3:55 PM
Subject: UHD's COVID-19 Emergency Leave

Good Afternoon,

Due to the recent change in our campus' reopening, President Muñoz approved a further extension of UHD's COVID-19 Emergency Leave. Staff whose jobs make them ineligible to telecommute are granted an extension of UHD's COVID-19 Emergency Leave **through June 14, 2020**. Those approved should continue submitting an Emergency Leave request through PASS for the period granted and include "COVID-19" in the Comments section of their leave requests.

If you have any questions about this extension, please feel free to contact me.

Ivonne Montalbano, MBA, SPHR, SHRM-SCP
Vice President, Employment Services and Operations

University of Houston-Downtown
One Main Street, Suite S910
Houston, TX 77002

Phone: 713-221-8667

Fax: 713-223-7496

Email: montalbanoi@uhd.edu

www.UHD.edu



[ESO blog](#) | [facebook](#) | [linkedin](#) | [twitter](#) |
Major Opportunity Employer

Notice: Unless otherwise specifically indicated, the information contained in this e-mail message is confidential and is only intended for the review and use of the above-named person(s). If the reader of this message is not the intended recipient, you are hereby notified that the recipient is strictly prohibited from any use, storage, dissemination, distribution, or copying of this communication. If you have received this email message in error, please immediately notify me by telephone at the number above and return the original message to us at the address above. Thank you.

Rate our Customer Service!

To serve you better, please take a moment to complete our [Satisfaction Survey](#).