



GUIDELINES FOR COVID-19-RELATED TEMPORARY REMOTE WORK

UHD remains committed to keeping our campus community safe and understands the challenges COVID-19 has placed on its employees. With that in mind, new Guidelines for COVID-19 Related Temporary Remote Work were developed.

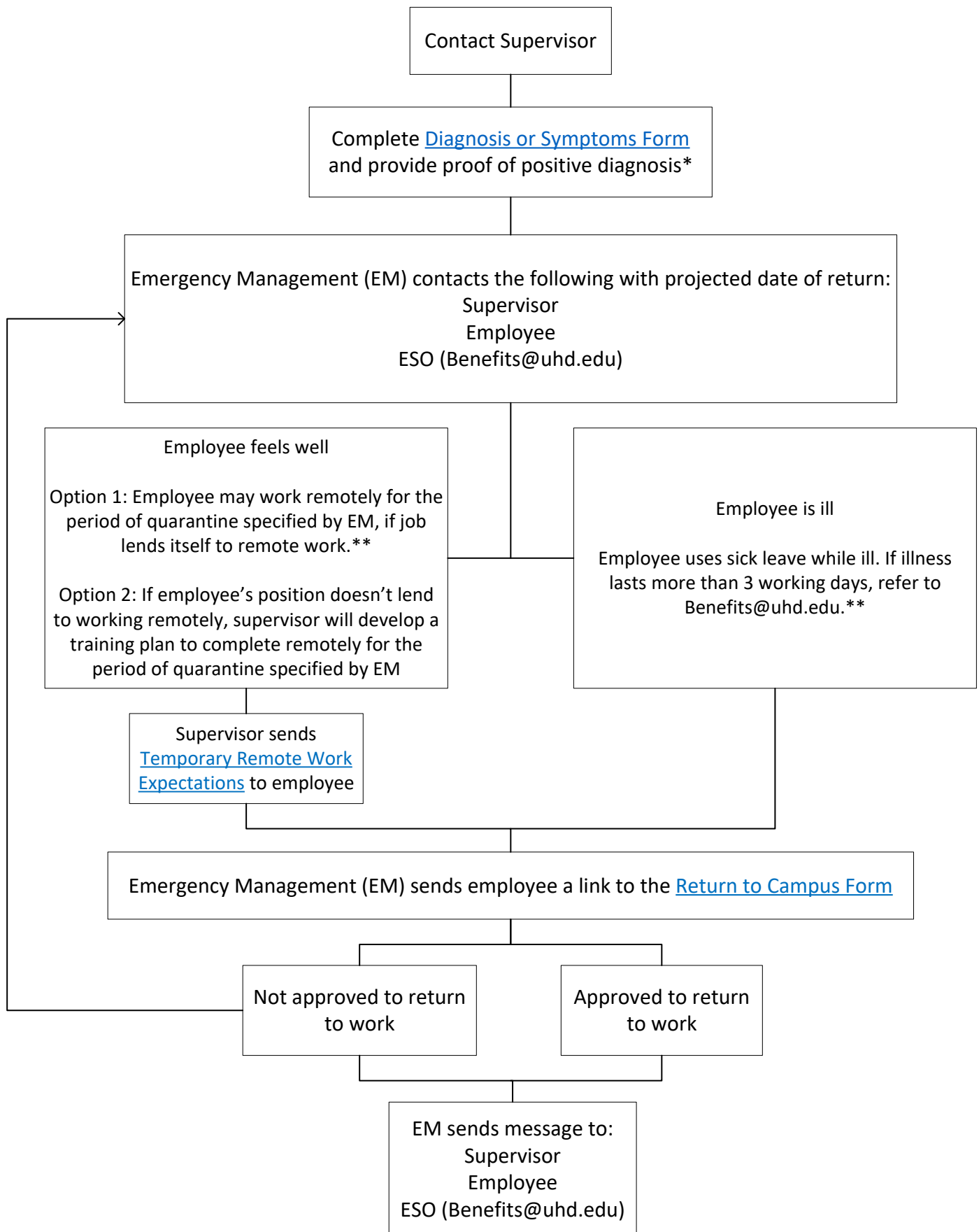
The guidelines are in accordance with UHS directives and designed to assist temporarily employees unable to be in the workplace because of COVID-19-related reasons. They detail the COVID-19-related circumstances where temporary, remote work may be possible and outline five different processes available. Personal circumstances, job function and department's needs are used in determining if temporary, remote work is possible.

These guidelines are not meant to be a permanent approach to flexible work outside of COVID-19-related circumstances. Those are still being assessed at the System level. When more information on those are known, an update will be sent out.

The University continues to monitor COVID-19 conditions in our community and is prepared to respond as circumstances require.

For additional questions concerning these guidelines, please contact the Benefits Team at Benefits@uhd.edu.

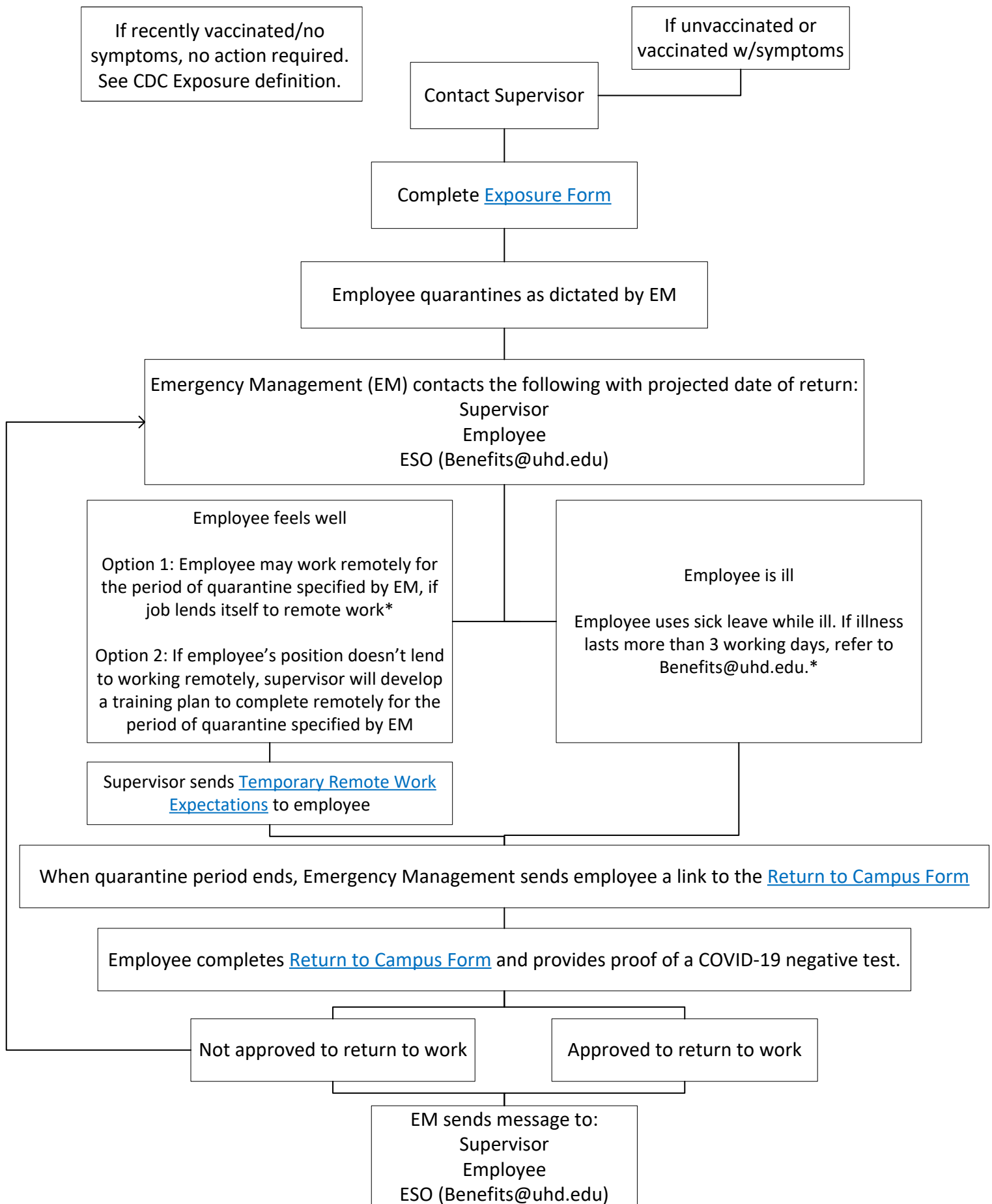
Process 1 – COVID-19 Positive Employee



*Once proof is reviewed by EM, it will be deleted immediately.

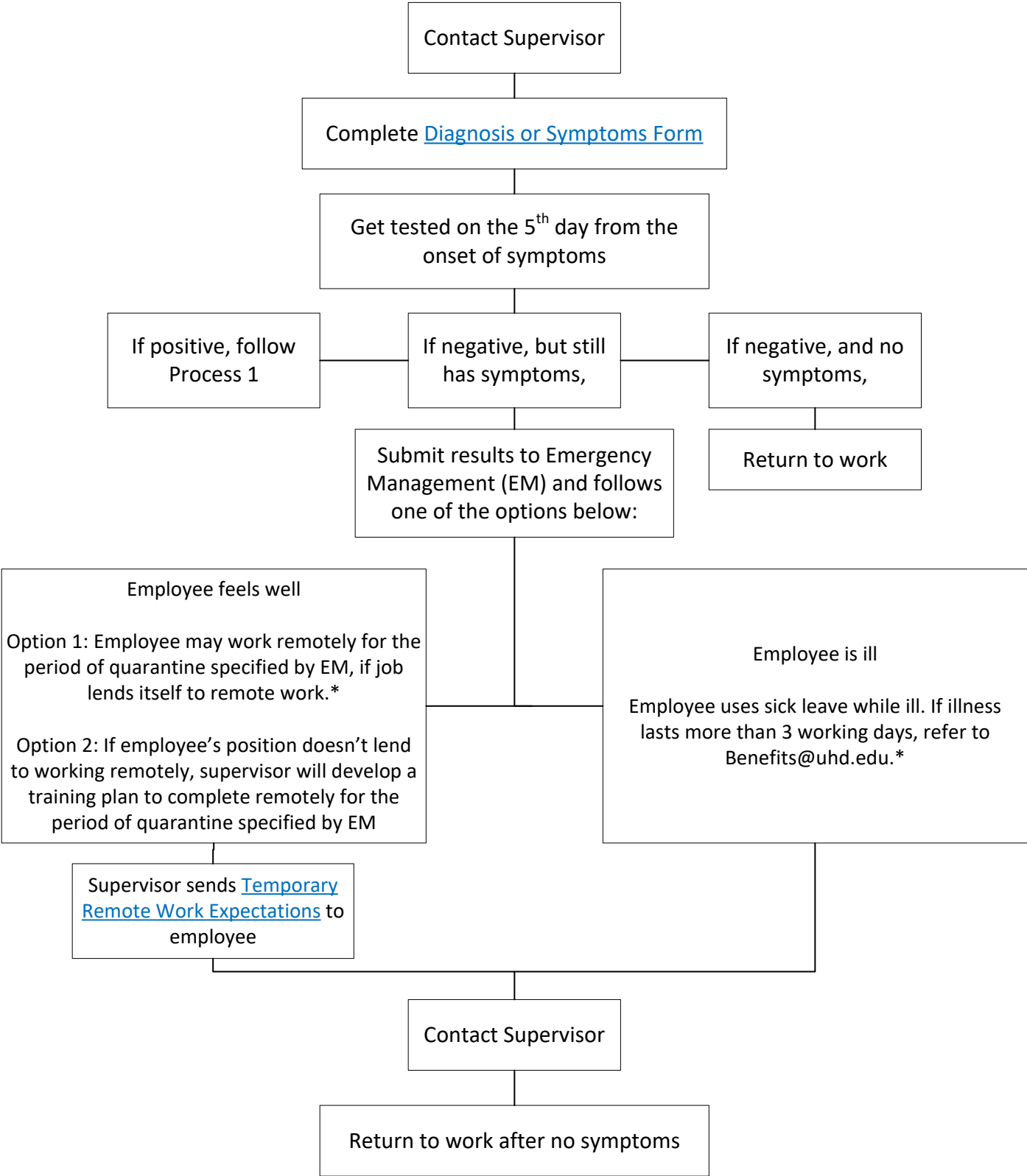
** If change in status, EM notifies ESO and supervisor.

Process 2 – Employee Exposed to COVID-19



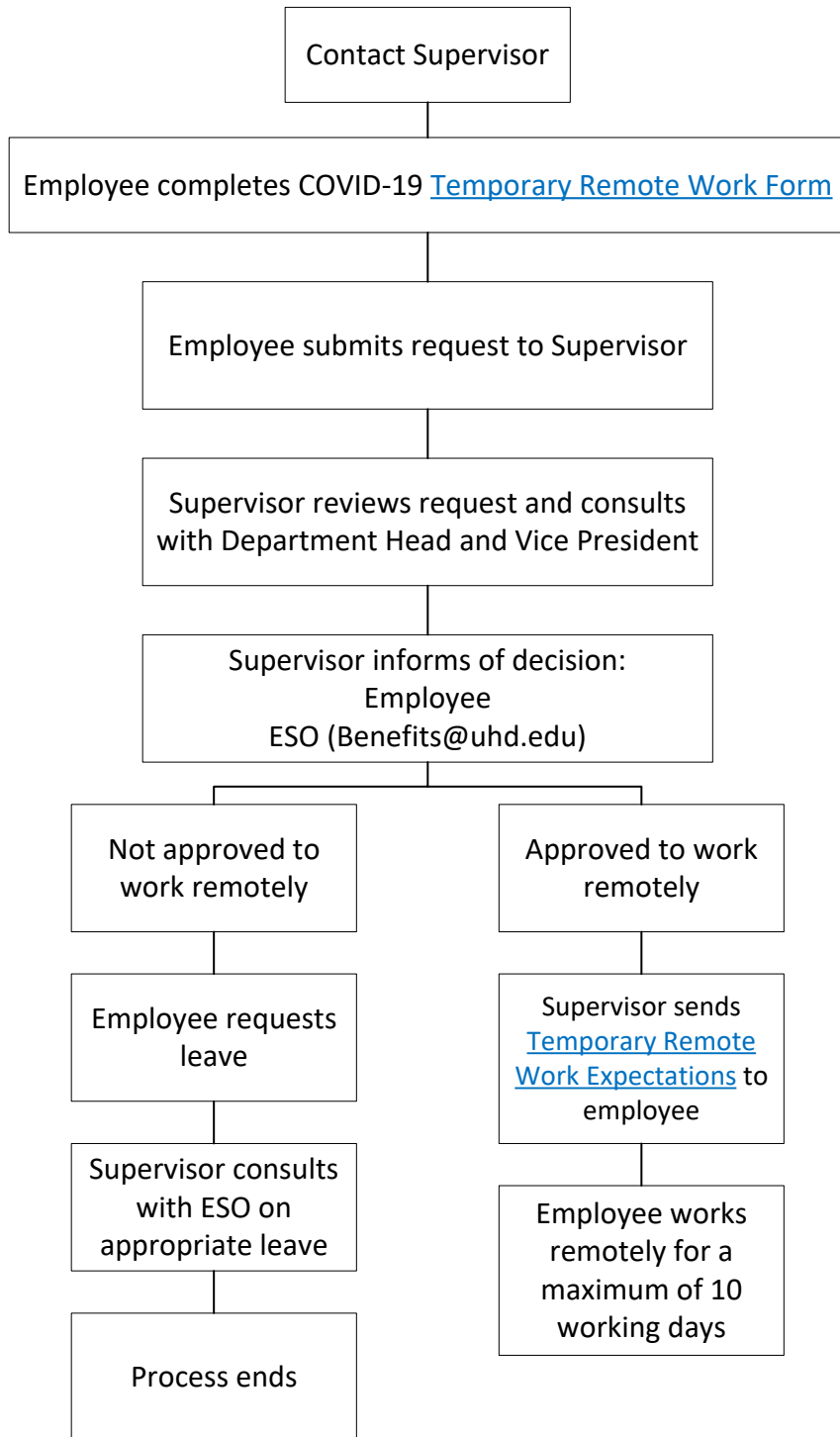
* If change in status, EM notifies ESO and supervisor.

Process 3 – COVID-19 Symptoms



* If change in status, EM notifies ESO and supervisor.

Process 4 – Caring for Immediate Family Member for COVID-19 Related Event



Process 5 – ADA Workplace Accommodations

