DISPENSING OF EMERGENCY FUNDS

State and Local Funds
- Up to $3,000 (federal funds)
- Up to $5,000 (all other funds i.e. non-federal funds)

Over $3,000 (federal funds) and over $5,000 (all other funds i.e. non-federal funds)

must submit emergency justification

Purchasing Dept. discretion

Internal repairs
(Texas Comptroller of Public Accounts term for a repair that requires a vendor to provide both parts and labor, the extent of which cannot be determined until the repair is in progress)

State (HEAF) and local funds: $25,000 and over

(must submit emergency justification; must be advertised on the Electronic State Business Daily (ESBD) for a minimum of 24 hrs prior to the award)