

# UNIVERSITY OF HOUSTON SYSTEM

## PRELIMINARY PLANNING REVIEW

Campus \_\_\_\_\_

College/School \_\_\_\_\_

Dept (if applicable) \_\_\_\_\_

Title of degree or planning authority under consideration: \_\_\_\_\_

Attach the following to this form:

- 1) [Business Pro Forma](#)
- 2) Executive Summary should be no more than 2 pages:
  - a. Congruence with System Goals and University Mission
  - b. Program Description
  - c. Student and Job Market Demand
  - d. Program Duplication
  - e. Faculty Resources
- 3) Brief summary of state or national need

Request for Review:

\_\_\_\_\_  
Dept Chair (if applicable)

\_\_\_\_\_  
Date

\_\_\_\_\_  
College/School Dean

\_\_\_\_\_  
Date

\_\_\_\_\_  
Provost (not applicable for UH)

\_\_\_\_\_  
Date

Submit this form and attachments to Dr. Paula Myrick Short ([pmshort@uh.edu](mailto:pmshort@uh.edu)) and copy Cindy Mejia ([crmejia@uh.edu](mailto:crmejia@uh.edu))

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UHCL comments received: Signed \_\_\_\_\_ Date \_\_\_\_\_

UHD comments received: Signed \_\_\_\_\_ Date \_\_\_\_\_

UHV comments received: Signed \_\_\_\_\_ Date \_\_\_\_\_

UH comments received: Signed \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Senior Vice Chancellor

\_\_\_\_\_  
Date

**Please Note:**

\*This request for review must be submitted at least two weeks in advance of a Provosts' Council meeting.

\*The Senior Vice Chancellor's signature is confirmation that the degree under consideration is ready for proposal preparation and formal reviews. Preliminary review approval does not guarantee that the Provosts' Council and the SVC will approve a program in the proposed program area if the campus comes forward at a later time with a program proposal. However, it does indicate that the SVC considers the program area and level to be consistent with the mission of the UHS.