



Professor Preference Form

Fully Online Course: Yes No

Office of Testing Services

In an effort to schedule your exams we need the below information. This process will assist us in identifying suitable testing rooms for your class(es). We look forward to providing your students with the best testing experience.

Instructor Name:		Emergency Numbers:
Email:	CRN:	
Term:	Class Name/Subject/Number:	

Any ADA students: NO YES If yes, complete the attached UHD Academic Testing- Approved Accommodation List.

Test Format:	Test Duration (Max is 2.5 hours):
<input type="checkbox"/> blackboard <input type="checkbox"/> MyItLab	
<input type="checkbox"/> Paper <input type="checkbox"/> MyMathLab <input type="checkbox"/> Blackboard (Respondus Required)	
<input type="checkbox"/> McGraw/Connect <input type="checkbox"/> Other format: _____	

Resources the student may have access to in the test room:

<input type="checkbox"/> Four-function calculator	<input type="checkbox"/> Multi-function calculator	<input type="checkbox"/> Internet (Search Engines)
<input type="checkbox"/> Bluebook	<input type="checkbox"/> Scantron	<input type="checkbox"/> Dictionary
<input type="checkbox"/> Notes (printed)	<input type="checkbox"/> Text Book (printed)	<input type="checkbox"/> Online E-book
<input type="checkbox"/> Jump/USB Drives	<input type="checkbox"/> Tablets (e-book readers)	<input type="checkbox"/> Scratch Paper (Provided by Testing Services)
<input type="checkbox"/> Formula Sheet	<input type="checkbox"/> Resources are NOT allowed.	
<input type="checkbox"/> Other: _____		

Electronic equipment (cell phones, laptops, etc.) is not allowed in the testing room.

Special instructions or explanations for Testing Services:

Office of Testing Services

One Main Street, Suite S280, Houston, Texas 77002-1001
(713) 221-8027 • Fax: 713-223-7400