

UNIVERSITY OF HOUSTON – DOWNTOWN

Financial Responsibility Agreement

Once each academic semester, every student is required to accept the University of Houston-Downtown Financial Responsibility Agreement below. The following Agreement must be accepted prior to or at the time of pre-registration for class.

TERMS

I [name of student], acknowledge that enrolling for courses at the University of Houston-Downtown (“University”) constitutes a financial obligation to the University. If I wish to make changes to my schedule or withdraw from the University, I must do so prior to the first official University class day for any semester or term to avoid financial obligation.

Tuition and fee payment deadlines are published in the Academic Calendar online at <http://www.uhd.edu/academic/calendar.htm>. I agree to pay the balance of my tuition and fees by the published deadline using one of the options stated in this Agreement.

OPTION 1

I may choose to pay and/or use financial aid to pay my balance in FULL prior to the payment deadline for any semester or term. I understand that:

1. Changes in my class schedule may affect my charges.
2. I will pay and/or use financial aid to pay the FULL amount due for schedule changes that increase my charges, within two business days after said change has been processed.

OPTION 2

I may choose to pay my balance on the Installment Payment Option offered for any semester or term of 5 weeks or longer. By doing so I understand that:

1. I must enroll for this option online by the payment deadline through myUHD account.
2. A minimum required down payment must be made at the time of enrollment in the plan. Satisfaction of the minimum payment requirement, whether by payment, financial aid or emergency loan, must be completed before the established payment deadline as stated in the academic calendar for any semester or term.
3. My posted financial aid will be calculated towards the terms of the plan at the time of enrollment.
4. A payment plan/installment fee will be calculated in my initial payment.
5. A late payment fee will be assessed for each late payment.
6. Any fees specifically stated in this Agreement are subject to change without prior notice.
7. The remaining balance will be due on or before the installment due date specified for each semester or term.
8. Scheduled payments may vary by semester.
9. Installment amounts may update my account for any new charges, payments, or financial aid adjustments.

If I increase my credit hours or charges in any way after enrolling in the payment plan, I must pay for the added course(s) or charges in full. That payment must be made with the next installment payment to avoid any late payment penalties.

A STUDENT WHO FAILS TO MAKE FULL PAYMENT OF TUITION AND MANDATORY FEES, INCLUDING ANY INCIDENTAL FEES, BY THE DUE DATE MAY BE PROHIBITED FROM REGISTERING FOR CLASSES UNTIL FULL PAYMENT IS MADE. A STUDENT WHO FAILS TO MAKE FULL PAYMENT PRIOR TO THE END OF THE SEMESTER OR TERM MAY BE DENIED CREDIT FOR WORK DONE THAT SEMESTER OR TERM.

SPONSORED (THIRD PARTY) BILLING

If I am a sponsored student, I understand that:

1. I am responsible for submitting to Student Financials any third party letter of credit or payment agreement at least one week prior to the payment deadline for the term.
2. The University will apply advance credit to my student account, based on the terms of the letter/agreement.
3. The University will bill the third party after the last day to withdraw from a semester or term and receive a refund.
4. I am responsible for any portion of charges that are not paid by the third party and that the balance must be satisfied before I will be allowed to register for future semesters or receive official University documents.

Receipt of third party benefits may affect my financial aid award and could result in an adjustment of the award.

ADDITIONAL ACKNOWLEDGEMENTS

I understand that:

1. The enrollment action constitutes a financial obligation between the student and the University and all proceeds of this agreement will be used for educational purposes and constitute an educational loan pursuant to 11 U.S.C. § 523(a) (8).
2. Telephone Consumer Protection Act (TCPA) - I authorize the school, the department, and their respective agents and contractors to contact me regarding my loan request or my loans(s), including repayment of my loan(s), at the current or any future number either provided or acquired for my personal phone(s) including but not limited to a cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.
3. Collection Fees - Collection Agency Fees, not to exceed 30% of the principal balance, will be assessed on the unpaid balance of my account, after internal collection efforts have failed to result in the full payment of my account. My account will be sent to an outside collection agency and may be reported to one or more credit bureau reporting service(s).
4. Choice of law/Venue selection – The installment payment plan or any other agreement I agree to enter into with the University shall be interpreted in accordance with and pursuant to the laws of the state of Texas including, but not limited to [Texas Education Code § 51.967](#), Limitation on Educational Debt.