## myUHD 2.0 Registration Guide

<table>
<thead>
<tr>
<th>Steps</th>
<th>Descriptions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Access the UHD myUHD 2.0 page at <a href="http://myuhd.uhd.edu">myuhd.uhd.edu</a> Enter your UHD Network ID and password.</td>
</tr>
<tr>
<td>2.</td>
<td>Click on the <strong>Student Center</strong> tile</td>
</tr>
<tr>
<td></td>
<td><img src="image1.png" alt="Student Center Tile" /></td>
</tr>
<tr>
<td>3.</td>
<td>In <strong>Academics</strong> section, click on <strong>Enroll</strong> link.</td>
</tr>
<tr>
<td></td>
<td><img src="image2.png" alt="Academics Section" /></td>
</tr>
<tr>
<td>4.</td>
<td>You can add classes by entering the Class Nbr or by finding classes using Class Search.</td>
</tr>
<tr>
<td></td>
<td><img src="image3.png" alt="Class Search" /></td>
</tr>
</tbody>
</table>
5. **Option 1: Enter Class Nbr**
   1. Enter Class number.
   2. Click on Enter.

3. Click on Next.

   1. Select classes to add - Enrollment Preferences

   - **Class Preferences**
     - **UDH 2301-01**
     - Lecture
     - Session: Regular Academic Session
     - Career: Undergraduate
     - Grading: Graded
     - Units: 3.00

   - **Enrollment Information**
     - Prerequisite(s): ENG 1301 or 010 core complete, sophomore standing or departmental approval.
     - (00) Core-Component Area Option

     **Section** | **Component** | **Days & Times** | **Room** | **Instructor** | **Start/End Date**
     --- | --- | --- | --- | --- | ---
     01 | Lecture | TBA | Utpal Bose | 08/19/2019 - 12/11/2019

   - **Cancel**
   - **Next**

4. A confirmation message will display.

   - **Check**
   - **UDH 2301 has been added to your Shopping Cart.**

   **Add to Cart**
   **Enter Class Nbr**
   **Enter**

   **Fall 2019 Shopping Cart**
   - **Delete**
   - **Class**
   - **Days/Times**
   - **Room**
   - **Instructor**
   - **Units**
   - **Status**
   - **UDH 2301-01**
   - **TBA**
   - **U. Bose**
   - **3.00**
**Option 2: Class Search**

1. Select Class Search.
2. Click on **Search**. It will take you to the class search.

3. Select the appropriate Course Subject and other search criteria.
4. Click on **Search**.

5. Click on **Select** for the section you want to add or **Start a New Search** to go back to the search criteria.

6. Click on **Next** to add the class into the shopping cart.

7. A confirmation message will display.
6. After adding classes to the Shopping Cart, click on **Proceed to Step 2 of 3**.

![Screenshot of Fall 2019 Shopping Cart]

7. Click on **Finish Enrolling**.

![Screenshot of Confirm classes page]

8. A confirmation message will display. Please note: if you do not meet the course requirements you will not be able to register for the course.

![Screenshot of View results]

9. Click on **Student Home** to return to the Home Page.