

# UHD

## Faculty Senate

**Minutes recorded by:** Trevor S. Hale

**Date and Time:** November 4, 2014 2:30 PM

**Room Number:** A300

**Attendance:** Susan Henney (President), Ryan Pepper (President-Elect) Trevor Hale (Past-President/Secretary), Kirk Hagen, Susan Baker, Hsiao-Ming Wang, Dvijesh Shastri, Jane Creighton, Katharine Jager, Utpal Bose, Beverly Rowe, Sam Penkar, Jonathan Davis, Steven Coy, Steve Zhou, Kendra Mhoun, Plamen Simeonov, Judith Quander, Maria Benavides, Rachna Sadana, Ruth Johnson, Mary Portillo, Cindy Stewart, Angela Lopez Pedrana, Bernardo Pohl

**Guests:** Pat Ensor, Jerry Johnson, Bill Flores, Gene Preuss, Lisa Berry, Lucille Pointer, Ed Hugetz, Faiza Khoja, Tomikia LeGrande, M. Moosally

**Regrets:** N/A

**Absent:** Jillian Hill, Claude Rubinson

**Call to Order:** 2:33 PM

**Review and adopt previous meeting minutes:** Motion to approve October 21 meeting minutes unanimously accepted with two abstentions (B. Pohl Motion / M. Benavides Second)

**Review of previous action items:** N/A

**Meeting Proceedings:**

*Announcements from Senate President Henney:*

1. The Texas Council of Faculty Senates held their semi-annual meeting in October in Austin. President Henney reported that the number one topic of conversation at the TCFS was Intellectual Property (IP). There exists a disconnect from what is in regulations and policies at various institutions across the state of Texas and what actually is the state law on the issue. In essence, ownership of IP, irrespective of what a university policy may or may not say, resides with the creator of the content.
2. The TCFS took up the issue of online courses and “forced” online courses.
3. The TCFS cites 5 or 6 public universities in the state with “collegiality” written into policy as a requirement to make promotion and tenure.
4. On the topic of workload, it was readily discovered at the TCFS meeting that UHD faculty have...by far... the largest faculty workload in the state. For example, at UHD for every FTE faculty member, there exists 1.6 staff members. The average for the state is 2.4 staff members for every FTE faculty member. UHD is last in the state in this regard.

*UCC Update from UCC Chair L. Pointer:*

1. The University Curriculum Council is tasked with reviewing and making any necessary changes to the curriculum at UHD. Specific charges for the current year for the committee include assessment of the core, the components of GenEd, and updating the Course Inventory form.

*Old Business: Faculty Workload:*

1. Conversation by Faculty Senate on the topic was started at the October 21 Faculty Senate meeting. Dr. Jerry Johnson, Chair of the Faculty Affairs Committee, commented that the new policy needs to be flexible so it can *accurately reflect* what a particular faculty member does in a particular year.

A senator lamented on the topic that the current 50/25/25 isn't well defined in our policies and procedures nor does it accurately reflect what she does with her time.

Senate President Henney noted a common model across the country is for every course a professor has is equivalent to 10% of that faculty member's job per academic year. At UHD, that equivocates to 70% for the standard 7 course per academic year load.

With regard to the current 50/25/25 workload split, another senator commented that he had difficulty figuring out what 50% means exactly.

Another senator commented that, perhaps, UHD could investigate a track professorial model (T/TT and clinical faculty – this is already happening).

Dr. Jerry Johnson noted that FAC is considering a three year weighted average with weights of 50%, 30%, and 20% on the last three years of evaluations of particular faculty member respectively.

Senate President asked the Senate for a subcommittee to investigate policy 10.A.04 and make recommendations. Senators R. Pepper, R. Johnson, K. Mhoon, J. Creighton, and B. Rowe all volunteered to investigate the matter. Senator Pepper was named chair of the sub-committee.

*New Business: Dean of Enrollment Management, Tomikia LeGrande*

Dean LeGrande address the Faculty Senate with a need for faculty help in enrollment yield numbers. An enrollment yield is the ratio of the number of students who actually enroll in a university with respect to the number of students that were admitted to a university. She cited that UHD is 10% behind its peers with respect to enrollment yields.

Dean LeGrande asked to poll the faculty to gauge interest of the faculty's willingness to help on three levels: An expo-like, college fair volunteer experience, a high school/community college visit experience, and/or an on campus at UHD experience each with the opportunity to interact with prospective UHD students.

Her office will be sending an email on the topic to the faculty in the near future.

*Next meeting:*

The next meeting of the Faculty Senate will be November 18.

*Action Items:*

	<b>Activity</b>	<b>Responsibility</b>	<b>Date of Completion</b>
1	Senators were assigned to give feedback on the QEP presentations.	Faculty Senators	Ongoing
2			
3			
4			

*Adjourn:*

By acclimation at 3:57 PM.