

College or Department Analytics Dashboard

The **Analytics** Dashboard is the second tab in the **Platform Menu**. This workspace allows you to run visual analytics on assessment data within a college or department. The purpose of the analytics dashboard is to offer a quick overview of the information entered into the platform, rather than generating a report.

For instructions on logging into Nuventive, please view the **Basic Navigation** guide.

UNIT DROP-DOWN MENU

The center **Unit Drop-Down Menu** is where you will locate your college or department. By clicking the drop-down arrow to the right, you will be able to locate your college or department. Selecting a college or department will take you to its **Workspace**.



HAMBURGER ICON / PLATFORM MENU

Once you have located your college or department, click the **Hamburger icon** to the left of the **Unit Drop-Down Menu** and then **Analytics** to access the college or department analytics page.



ANALYTICS PAGE

The **Analytics** page has five tabs at the bottom left. These tabs provide quick access to college or department data and information. Information on each tab can be filtered using filters at the top of the page.



Each of the filters and tabs are described below:

FILTERS

- 1. Unit: provides a list of programs and centers within a college or department. This filter can be utilized to view a specific unit within your college or department. Choosing a specific unit will remain as a default selection for all tabs listed at the bottom (Available on all tabs).
- 2. Years Outcomes will be Assessed: provides a list of assessment cycles. This filter can be utilized to view a specific assessment cycle, e.g., 2023-2024. Choosing a specific assessment cycle will remain as a default selection for all tabs listed at the bottom (Available on all tabs).
- **3. Outcome Type**: provides a list of outcome types, i.e., learning, effectiveness, utilization, compliance, efficiency, needs, and satisfaction (Available on the Outcomes by Type).
- **4.** Data Conclusion: provides a list of data conclusion options with regards to success criteria, i.e., success criterion met, success criterion partially met, success criterion not met, or no data collected (Available on the Results tab).
- Budget Considerations: provides a list of programs and centers with budget considerations, meaning programs and centers that have budget considerations indicate yes or no (Available on the Results tab).

NOTE: If you don't see an option listed under the filters, e.g., if a program has only learning outcomes, the filter <u>Outcome Type</u>, will not display 'effectiveness' or any other outcome type as an option.

<u>TABS</u>

1. Assessment Summary: This tab provides a complete overview of all programs and centers completion status on reports.

Use the scrolling bars to move up and down to view the entire list of programs progress.

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2. To Do List by Assessment Cycle: This tab provides an overview of completed sections by each college or department and those that need to be worked on. A green icon under methodology, implemented changes, and results sections indicate that they are complete. If sections appear with red icons, it is an indicator that those sections are incomplete and need to be addressed.

Use the scrolling bars to move up and down to view the entire list of programs progress.

NOTE: Under the **Methodology** section, per policy PS 03.A.31 programs are expected to use a minimum of 2 methods of assessment per outcome (at least one must be direct). If only one method is provided, the method provided is indirect, or both, the **Methodology** section will display a red icon, indicating it is incomplete.

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3. Outcomes by Type: This tab offers an overview of the type of outcomes utilized by a specific college or department, thereby helping Deans or Chairs see which outcome types their college department is concentrating on and reviewing. This tab will help clarify priorities.

There are seven types of outcomes that programs can choose from, however, it is crucial for programs to focus on learning outcomes.

Use the scrolling bars to move up and down to view the entire list of programs progress.

NOTE: Per policy PS 03.A.31 programs are expected to assess a minimum of minimum of three learning outcomes regularly.

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4. Implemented Changes: This tab provides an overview of the changes made as a result of assessment data from the previous assessment cycle. The column that relates to implemented changes is 'Follow up on Previous Initiatives'.

Use the scrolling bars at the bottom and right to move right and left or up and down to view the entire page. This tab also functions like an Excel spreadsheet, allowing manipulation of columns as needed (in terms of width to help increase readability).

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5. Results: This tab provides a comprehensive overview of outcomes, methods, interpretation of the data, and use of results. The data conclusions column is color-coded: Red indicates the criterion is not met, yellow indicates it is partially met, green indicates it is met, and gray indicates that no data was collected.

Use the scrolling bars at the bottom and right to move right and left or up and down to view the entire page. This tab also functions like an Excel spreadsheet, allowing manipulation of columns as needed (in terms of width to help increase readability).

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NOTE: The data in Nuventive is updated overnight. Data entered by others may not be available until the next day. Nuventive will provide a date when data was last updated at the top of this screen.

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