



Staff Council General Meeting minutes for September 13, 2023
Zoom Meeting | 10:00 AM - 11:00 AM
Minutes Recorded by Arrianna O'Quin, Staff Council Secretary

Board: Jr Sears, Staff Council President; Adrian Bermudez, Staff Council President-Elect; Arrianna O'Quin, Staff Council Secretary; Gladis Moya, Staff Council Treasurer; Tasia Parker, Staff Council Communications Officer

Guests: Jay Zambrano, Vice-President of Advancement & University Relations; Erica Morales, Interim AVP of HR; Chief Casey Davis, UHD Police Chief

Call to Order: Staff Council President, Jr Sears around 10:03 am.

Approval of Meeting Minutes: A motion to approve the August 2023 minutes was made by Adrian Bermudez and seconded by Gladis Moya. The minutes were approved.

Welcome New Gators

Adrian Bermudez introduces the new UHD gators/employees.
See slide 5 below.

Edge Grant Recipient

Gladis Moya introduces the Edge Grant recipients for the month of September.
Recipient: Norman Harris, Cashiers Office

Chief Casey Davis, UHD Police Chief:

- **UHDPD Safety Initiatives**
 - Safe Zone App
 - Real time coordination and operational insights and unified solutions. UHDPD dispatch can manage safety of members regardless of geography. For more details, please call UHDPD.
 - Promotions video Link: <https://vimeo.com/502347060>
 - Q&A:
 - UHDPD Safety Conference
 - September 20, 2023, from 10am to 2pm
 - A300 Special Events Center, Mural Area, Skyline Lounge, Wilhelmina Cullen Robertson
 - Safety demos, fire safety, campus/personal safety, mental health, and interactive booths.

Erica Morales, Interim AVP of HR

- Employee Assistance Programs (EAP)
 - Provides a variety of services designed to assist you and your family resolving work and life issues. It is a confidential service and is available 24/7 and it is free

- of charge.
- Available only to full-time and part-time benefits eligible employees, dependents, and household members of the employee. Coverage continues for 6 months post university employment.
- Short-term Counseling offers 3 free sessions per person in household.
- referral and community resources
- Legal assistance 30 min free consultation and 25% discount on hourly attorney fees.
- Financial assistance: unlimited phone consultations and online access to educational resources
- Alternative modes of support: Life coaching, stress reduction, virtual group counseling
- Work-life Services: pet sitter, event planners, home repair, tutors, travel planning, and moving services.
- Child & Elder Care: assist with searching for licensed facilities.
- Ride reimbursement Program in the event they are incapacitated due to impairment by a substance or extreme emotional condition, once per year, max of \$45.00.
- For questions, reach out to HR or Deer Oaks at 1-888-993-7650
- Mobile App: **I-ConnectYou**
 - Registration Code: **230182**
 - Username/Password: **UHD**
- Website: www.deeroakseap.com
 - Username/password: **UHD**
- Email: eap@deerokas.com

Jr Sears, Staff Council President

- Upcoming Events:
 - See slide 11 for more details.

Jay Zambrano, VP of Advancement & Univ. Relations

- Alumni Events
 - Alumni & Friends Celebration/Fundraiser
 - The funds raised allow Dr. Blanchard to provide assistance to needy areas.
 - Wrapping up the 50th celebration details

Jr Sears, Staff Council President

- Discounted tickets are available to UH System employees.
 - Saturday, October 7, 2023, at 7:30pm
- Closing comments: Thank you to all the staff. Staff council is here to listen to all staff and appreciates the job that everyone does.
 - Email staff council with best and worst moment with Chartwells

The meeting was adjourned by Jr Sears at approximately 10:52 a.m.



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AGENDA

- Approval of August Meeting Minutes
- FY24 Staff Council Executive Board
- New Employee Announcements
- Edge Grant Winner
- Chief Davis – UHDPD Safety Initiatives
- Erica Morales – EAP Resources
- Jay Zambrano – Alumni Events
- Upcoming Events
- Closing Comments



APPROVAL OF MEETING MINUTES

Minutes distributed – any corrections?

- Motion to accept minutes? Second?**
- Minutes accepted**



Jr Sears – President



**Adrian Bermudez –
President - Elect**

FY24 Staff Council Executives



**Arrianna O'Quin –
Secretary**



Gladis Moya – Treasurer



**Tasia Parker – Communications
Officer**

WELCOME NEW GATORS!



Name	Job Title	Department
Antonio Sanchez	Dry Wall Finisher	Facilities Management
Joedicy Simms	Mail Service Specialist III	Auxiliary Services
Aida Ulloa	Program Manager	Urban Education
Tiffany Register	Career Counselor II	Career Services
Latisha Harrison	Academic Success Coach I	Gator Success Center
Sumaiya Alvi	Academic Success Coach I	Gator Success Center
Sheyla Rodriguez Morao	Program Manager, Bilingual Reading	Urban Education

WELCOME NEW GATORS!



Name	Job Title	Department
Juan Morales	Dry Wall Finisher	Facilities Management
Lisa Joyner	Vice President, Student Success and Student Life	Student Success and Student Life
Jennifer Malinsky	Academic Success Coach I	Gator Success Center
Brenda Aragon	Admissions Counselor	Undergraduate Admissions
Suzette Mouchaty	Lab Technician-Microbiology	Natural Sciences
Edward Penn	Contact Center Representative	Enrollment Management
Norberto Salazar	Career Counselor II	Career Services
Marisol Vazquez	Program Manager, Community Engagement	Urban Education

September Recipient

The EDGE

Educational/Development Grant for Employees
Sponsored by the University of Houston-Downtown Staff Council



Norman Harris

UHD Police Chief



Casey J. Davis, Ph.D.

UHDPD Safety Initiatives



EAP Resources

Erica Morales

Interim AVP, Human Resources



Alumni Events

Jay Zambrano

VP, Advancement and University Relations

UPCOMING EVENTS

- Staff Retreat – Sept 15 8:30 – 2:30pm
- State of The University – Sept 26 10am
- Staff Awards – Sept 28 2-4pm
- HR Appreciation Day – Sept 26
- Flu Clinic – Sept 25 9-11am – 26 2-4pm
- National Night Out – Oct 3 5-8pm
- Home Coming – Oct 9 - 14
- Open House - Oct 28 10 – 1:30pm
- BooBash - October 31

CLOSING COMMENTS



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