

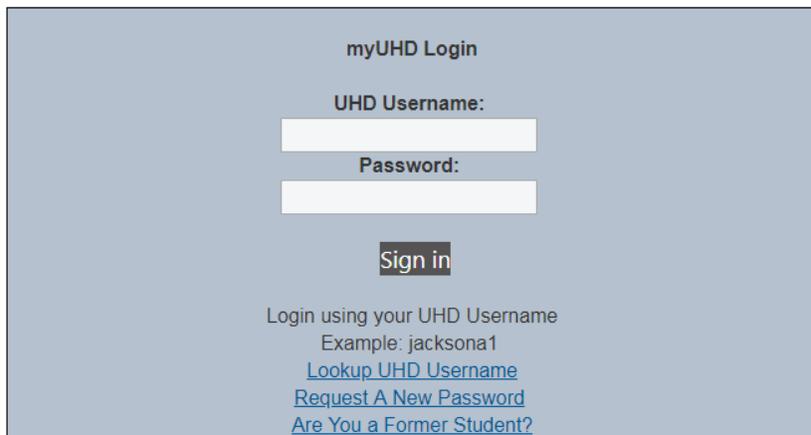
## How to Pay the Application Fee Online

### Step 1:

Navigate to [myUHD student login](https://global.dt.uh.edu/eservices/my_uhd_login/index_s.aspx): (https://global.dt.uh.edu/eservices/my\_uhd\_login/index\_s.aspx)

### Step 2:

Login with your UHD Username and Password. If you do not know your UHD Username or Password, please click the appropriate link to retrieve your student information.



myUHD Login

UHD Username:

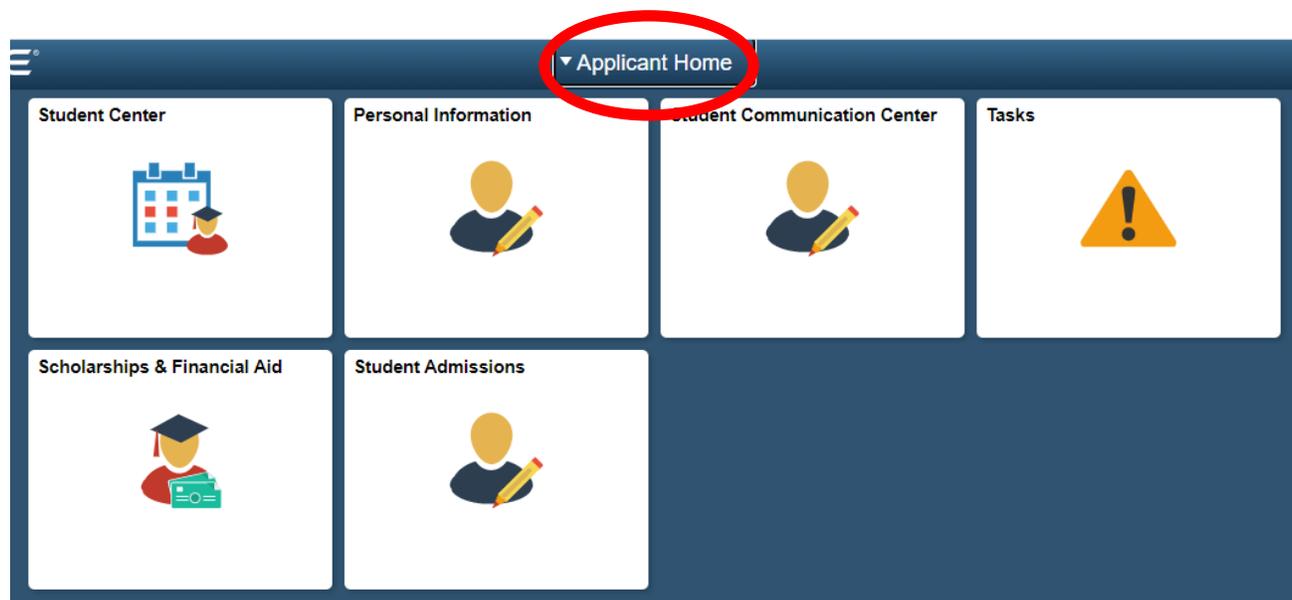
Password:

**Sign in**

Login using your UHD Username  
Example: jacksona1  
[Lookup UHD Username](#)  
[Request A New Password](#)  
[Are You a Former Student?](#)

### Step 3:

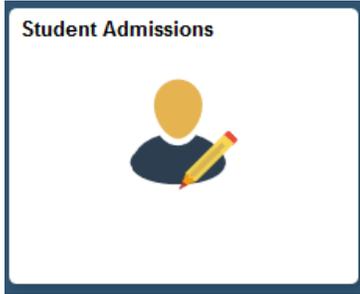
Be sure you are viewing the **Applicant Home** module.



The dashboard features a dark blue header with a hamburger menu icon on the left and a dropdown menu labeled "Applicant Home" highlighted with a red circle. Below the header, there are six white tiles with icons and titles:

- Student Center**: Calendar icon with a graduation cap.
- Personal Information**: Person icon with a pencil.
- Student Communication Center**: Person icon with a pencil.
- Tasks**: Yellow warning triangle icon with an exclamation mark.
- Scholarships & Financial Aid**: Graduation cap icon with a document.
- Student Admissions**: Person icon with a pencil.

**Step 4:**



Select the tile.

**Step 5:**



Select on the left side of the screen.

**Step 6**

Enter you email address and phone number and select “pay my fee now!”

**Application Fee**

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Academic Institution	Academic Career	Admit Term	Plan (Major)	Application Number	Status	Fee Amount
UH-Downtown	Undergraduate	Fall 2018	Accounting, BBA	01027718	Pending	50.00

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**Contact Information**

\*Email Address:

\*Phone:

[pay my fee now!](#)

**Press the above button to pay your fee online by credit card.**

**Step 7:**

Enter credit card information. Check the “I agree” box, followed by **Continue**.

**UHD** University of Houston-Downtown

Required fields are highlighted with an asterisk.

Payment information:

**Amount:\*** \$50.00 ⓘ

**Campus:\*** 00784 ⓘ

**EMPL ID:\*** ⓘ

**Payment Reference Number:\*** ⓘ

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Please enter the following information about your payment method:

**Cardholder's Name:\*** Amy Test ⓘ

Cards Accepted:

**Card Number:\*** 4111111111111111 ⓘ

**Signature Panel Code:\*** 111 ⓘ

**Expiration Date:\*** 01 2021 ⓘ

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Billing information:

**Address Line 1:\*** One Main Street ⓘ

Address Line 2: ⓘ

**Country:\*** United States ⓘ

**ZIP Code:\*** 77002 ⓘ

City: HOUSTON ⓘ

State: Texas ⓘ

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By clicking on the provided checkbox, you are giving the University of Houston Downtown permission to process this payment in the amount displayed above on your behalf.

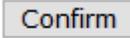
**Continue**

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713-221-8000

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State of Texas Statewide Search (Trail) Texas Homeland Security

**Step 8:**

Review Payment Information and click on  and wait for the transaction to be processed.

**Step 9:**

Click on the "Update" button to check payment status:

Academic Institution	Academic Career	Admit Term	Plan (Major)	Application Number	Status	Fee Amount
UH-Downtown	Undergraduate	Fall 2019	Management, BBA	01140676	Pending	50.00

**Contact Information**

\*Email Address:

\*Phone:

**Press the above UPDATE button to see your updated fee payment status.**