

Scholars Academy Poster Printing Approval Form 2025-2026

_____ (name) is approved to have **ONE** presentation poster printed by the Scholars Academy, N-813. This poster is for the ____SRC ____GSIF ____Other Conference (indicated).

Students are required to prepare posters using a PowerPoint template provided by UHD Scholars Academy. This template produces a 40-inch tall and 44-inch wide poster to be displayed on bulletin boards that will be provided at the Student Research Conference (SRC) or the GSIF Conference. If using color or images for your background, we recommend that backgrounds be in white only. Students can obtain the template from the Academy website <https://www.uhd.edu/academics/sciences/scholars/scholars-src.aspx>

Prior to poster approval, students must have this form signed by their UHD faculty sponsor; Scholars Academy staff will sign once form received. Do not simply drop off your file; you will upload your 1.) poster file and 2.) Poster Approval Form to the appropriate Qualtrics web link provided in the Event Guidelines 2025-26

Note: It is imperative to list all acknowledgments on your poster; this includes any assistance of individuals and/or organizations/agencies that worked on the research or sponsored the project. Also, any grant funding must include the listing of the grant award number and the funding agency logo.

At time of requesting approval from Scholars Academy (N-813), submit your poster in electronic format see below.

Please check the guidelines for each SA legacy event for information about web link to upload this approved form.

Thank you for your cooperation.

INDIVIDUAL REQUESTING PRINTING APPROVAL:

I understand and agree to comply with the above statements. I further authorize use of photos, submitted material and release of information deemed necessary for publications by the university and the SRC staff/sponsors.

Requester (please print name and sign)

Date

UHD FACULTY SPONSOR:

By signing below, I certify to have reviewed the above student's poster file and ensured that it is in accordance with standards similar to those in my academic discipline.

Faculty Sponsor (please print name and sign)

Date

Dr. Mary Jo Parker/ Mercedes Gonzales, Scholars Academy

Date