



# MSTC Thesis or Capstone Project: **Defense Request Form**

**Deadline:** 2 weeks before the date you intend to defend

**Submit to:** Graduate Director  
(a scanned version is acceptable)

### **Student Information**

Name (Last, First): \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Semester: fall spring                      Year: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

### **Defense Information**

Proposed Date \_\_\_\_\_

Summer defense dates cannot be guaranteed and are dependent on the availability of committee members.

Proposed Time of Day (plan for at least 2 hours) \_\_\_\_\_

Alternate Date \_\_\_\_\_ Alternate Time \_\_\_\_\_  
(Needed in case of conflicts or lack of room availability)

Title/Description of Thesis/Capstone Project: \_\_\_\_\_  
\_\_\_\_\_

Once the defense is approved, your committee chair will find a room. Please note here any special needs in terms of audio-visual equipment, access, etc.

Special Requests: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Committee Signatures**

Both your committee chair and your 2<sup>nd</sup> member must attend the defense. Their signatures below indicate their willingness to participate at the defense at one of the dates/times indicated above.

Signature of Committee Chair: \_\_\_\_\_

Signature of 2<sup>nd</sup> Committee Member: \_\_\_\_\_

Committee Members – be aware that students must submit to you their final draft at least 2 weeks before the defense date.