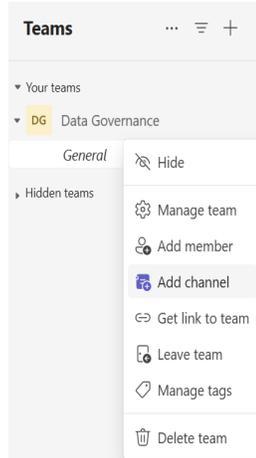
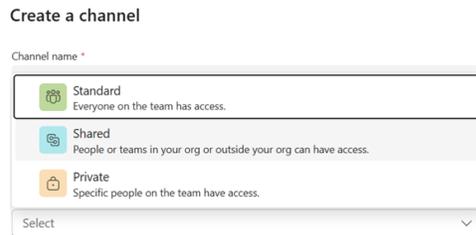


# How do I Create Channels for a Microsoft Team

1. Navigate to the **Team** you want to add a **Channel**.
2. To the right side of the Team name click on the more options (...) Select **Add channel** > Enter **Channel name** > Add an optional **Description**.



3. Select a channel type.



*\*Shared channels are perfect for cross-organizational projects or collaboration.*

4. Create.