Taking a Test with Respondus Monitor

Respondus Monitor is a component of LockDown Browser that requires a webcam when taking online exams. With Lockdown Browser, you cannot navigate to other websites, instant message, take screen captures, or send and receive emails during the exam. With Monitor, instructors can verify your identity and review your recorded activity once the exam is submitted. In short, Monitor deters cheating and helps protect the integrity of online tests.

1. Make sure all instant message and screen capture applications or email clients are closed.

2. Open LockDown Browser. Do not open a conventional browser like IE, Chrome, or Firefox.

3. Within LockDown Browser, login to Blackboard Learn with your username and password.
4. Open the course and then navigate to the area where the test is available.

5. Click on the test. The test name should include (**Webcam**) - Requires Repondus LockDown Browser.

6. Agree to the Respondus Monitor Student Terms of Use.
7. If your webcam is not automatically activated during the Webcam Check, you may need to manually allow Adobe Flash Player to access your camera and microphone.

8. Within the Adobe Flash Player Settings box, click **Allow and Remember**.

9. Click **Close**.

10. Follow the steps and any instructions in the Setup Sequence which may include:
   - Student Photo
   - Show ID
   - Environment Check
   - Additional Instructions

11. Be sure to click the **Use Picture** or **Continue** buttons to advance through the Startup Sequence.
12. Once the Startup Sequence is complete, you can **begin your test**.

13. Once all test questions have been answered be sure to click **Save and Close**.
   
   **Note:** Your activity will no longer continue being recorded once the exam is submitted.

14. Optionally, you may complete the short survey about your experience using Respondus Monitor.

   For additional support, visit [uhd.edu/bbhelpform](http://uhd.edu/bbhelpform)