

Mediasite Secured and Unsecured Folders

Mediasite offers different levels of security for video content. This document explains the difference between the **Secured** and **Unsecured** folders, how to move presentations between folders, and how to edit security settings.

Unsecured Folder

The **Unsecured** folder does not require a UHD login to view the video.



This means that anyone with the video URL and an internet connection will be able to view a video in the Unsecured folder.

Secured Folder

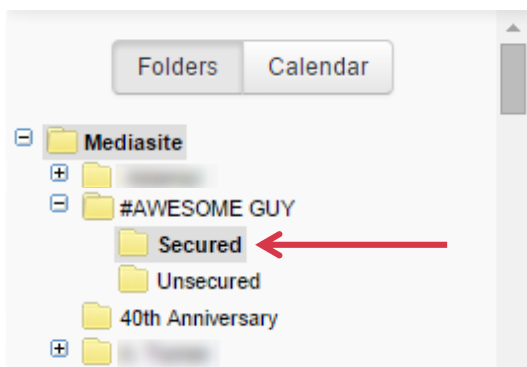
The secured folder requires a UHD login to view the video.



This means that only faculty, staff, and students can view a video in this folder after logging into Mediasite with their UHD credentials.

Moving Video Presentations

- Move a video presentation from the **Unsecured** to the **Secured** folder to require a password and increase security.
- Conversely, move a video presentation from the **Secured** to the **Unsecured** folder to relax security.



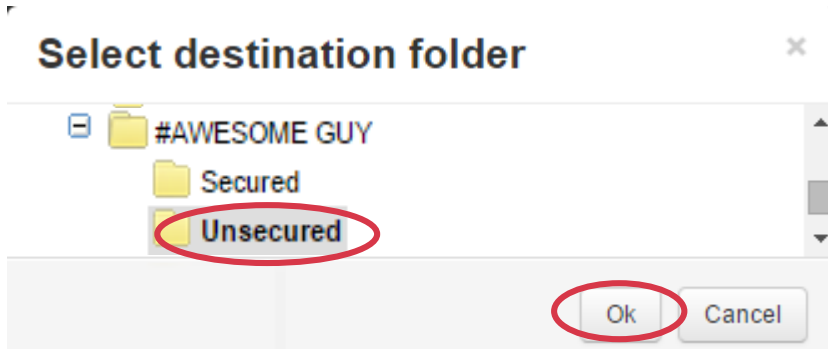
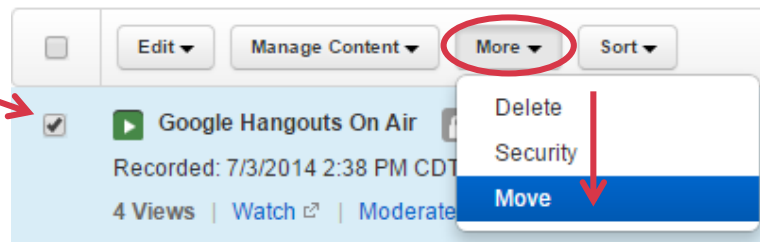
1. In the left hand navigation menu, click the folder containing the video(s) you'd like to move.
 - In this example: *Secured*

Secured

Add New ▾

Folder Options ▾

2. Inside the folder, use checkboxes to select the video(s) you'd like to move.
3. Click the **More** button and select **Move**.



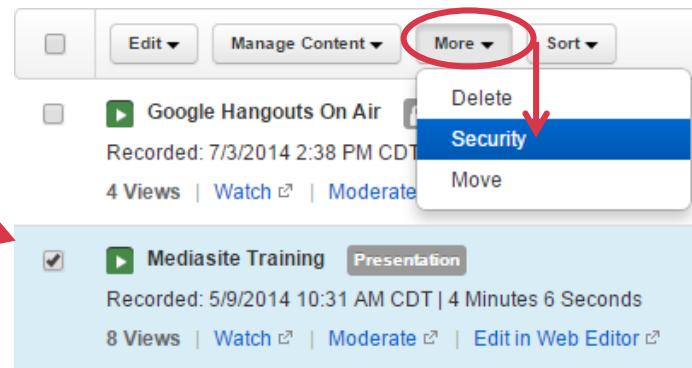
4. **Select a destination folder** from the list.
 - In this example: *Unsecured*
5. Once the correct folder is selected click **OK**.

Edit Security Settings

After moving a video, you may need to update its security settings. Security settings can either be managed on an individual basis (child), or at the level of the folder (parent). When edited at the folder level, security settings are automatically applied to all videos that are moved into the folder (parent to child).

To edit the security settings of an individual video once it has been moved to its final location inside of a folder:

1. Open the folder and use checkboxes to select the video(s) for which you'd like to modify security.
2. Click **More**, then select **Security**.



Edit Security

Owner

username@uhd.campus

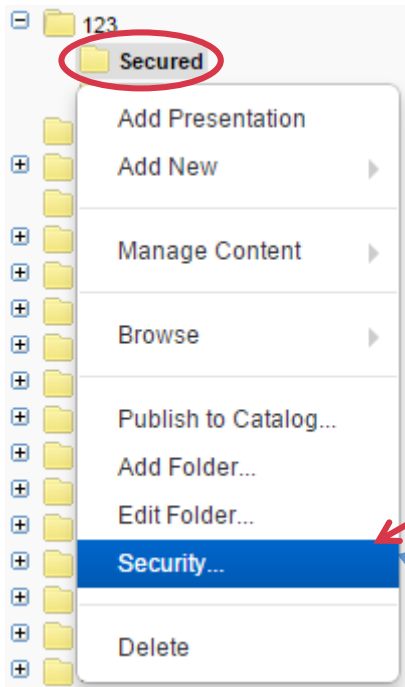
Search Directory

Inherit permissions from parent folder

3. In the **Edit Security** dialogue, check the **Inherit permissions from parent folder** box.
4. Click **Save**.

Save

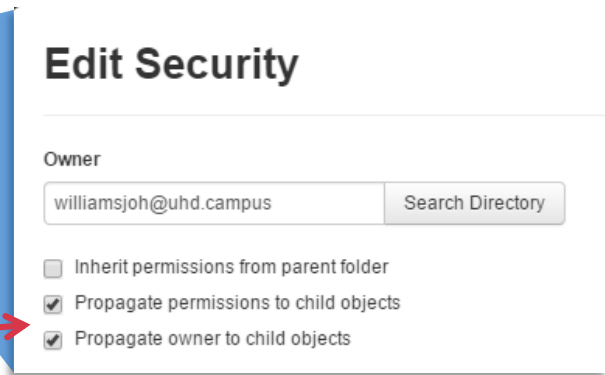
Cancel



To edit the security settings of a folder and all of its contents:

1. Locate the folder on the left hand navigation menu and right click it.
2. Select **Security** from the dropdown menu.

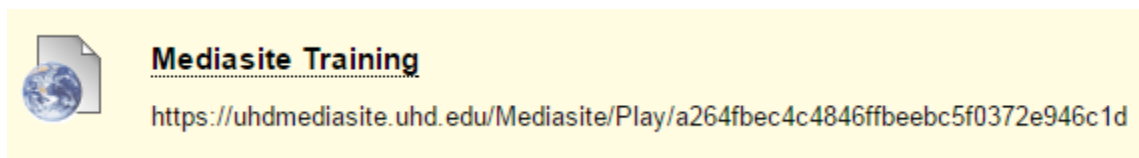
3. In the **Edit Security** dialogue, select the checkboxes:
 - **Propagate permissions to child objects**
 - **Propagate owner to child objects**



If the video presentation has inherited the security settings of the **Secured** folder, users will be prompted to login to Mediasite in order to view it.

Example:

- If students click a link to the Mediasite presentation from an email or a Blackboard course...



- They will need to login to Mediasite with their UHD single sign on credentials in order to view it.

Username

Password

If you have any questions or comments regarding the steps outlined in this document, please contact UHD TLS Training Services by calling (713) 221-8200, or by sending an email to ttlctraining@uhd.edu.