

## Test Presentation Options

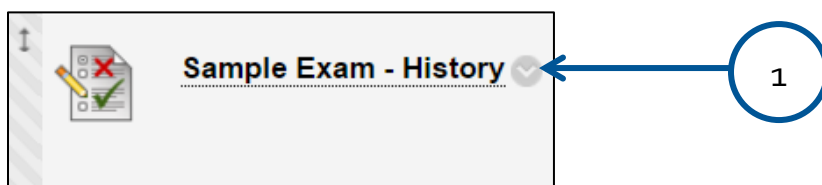
When you choose to deliver a test in Blackboard, there are different ways of presenting test questions to the students.

The following table describes the options for presenting questions in tests and surveys.

Option	Description
<i>All at Once</i>	Present the entire assessment on one screen. Students scroll through all the questions and can move up and down from question to question. When selected, you may not choose <i>Prohibit Backtracking</i> .
<i>One at a Time</i>	Displays one question at a time. The screen includes navigation tools to move between questions. The <i>Submit</i> function only appears on the last page of the assessment. You may also select <i>Prohibit Backtracking</i> and <i>Randomize Questions</i> .
<i>Prohibit Backtracking</i>	Prevents students from going back to questions they have already answered. If you do not allow backtracking, questions are presented one at a time and the <<, <, and >> functions do not appear to users during the test or survey.
<i>Randomize Questions</i>	Display questions in a random order each time the assessment is taken. If you include references to the question numbers as they appear on the <i>Test Canvas</i> , do not use this option because the random order changes the question numbering.

## Finding and Editing the Test Presentation Options

1. Locate the test you've created and click on the contextual menu icon next to the test's title.



2. Choose **Edit the Test Options**.



3. Scroll to the bottom of the Test Options page and locate the area titled **Test Presentation**.  
**NOTE:** The **All at Once** option is selected by default.

**TEST PRESENTATION**

All at Once  
*Present the entire test on one screen.*

One at a Time  
*Present one question at a time.*

Prohibit Backtracking  
*Prevent changing the answer to a question that has already been submitted.*

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Randomize Questions  
*Randomize questions for each test attempt.*

3 Choose your preferred option(s).

4. Click **Submit** when you are done editing the test options and want to save them.

*Click **Submit** to edit options for this test. Click **Cancel** to quit.*

Cancel **Submit**

4

For additional support, visit <http://uhd.edu/bbhelpform>