Using Respondus LockDown Browser - Instructor

Respondus LockDown Browser is a customized browser that increases the security of online testing in Blackboard. When students use Respondus LockDown Browser to take a Blackboard test, they are unable to print, copy, go to another URL, access other applications, or close a test until it is submitted for grading. The list below highlights the features of Respondus LockDown Browser.

1. Modified Toolbar - the condensed toolbar includes only Forward, Back, Refresh and Stop functions.
2. Test Mode - tests are shown full-screen and cannot be minimized, resized, or exited until submitted for grading.
3. Disabled Controls - all printing, keystroke combinations, screen grab, function keys, and right-click menus have been disabled.
4. Links - links to other web servers will open in a new, secure window and prevent browsing beyond that page.
5. Blocked Features & Applications - the Start button (Windows), system tray, and menu bars have been removed.
Preparing a Test

1. Make sure the test has been **deployed** in the Blackboard course.
2. From the **Control Panel** in Blackboard Learn, locate the **Course Tools** section and select the link **Respondus LockDown Browser**.
3. A list of deployed tests will be displayed.
   - Tests labeled with "**Required**" require students to use LockDown Browser
   - Tests labeled with "**Not Required**" don’t require LockDown Browser.

4. To change the setting for a test, click the **ActionLink** to the Right of the title of the test.
5. Choose **Modify Settings**.

6. Choose **Require Respondus LockDown Browser for this test**. Optionally you may choose passwords for the test.
7. Click Save and Close to apply the settings.

For additional support, visit [http://uhd.edu/bbhelpform](http://uhd.edu/bbhelpform)