UNDERGRADUATE ADMISSIONS-TRANSIENT STUDENT CHECKLIST

To be considered for Transient Admission you must complete the following checklist below and submit all documents to UHD Office of Admissions.

A student can only be considered a transient student if they are currently enrolled at another institution or classes were taken the semester before the student applies to apply at UHD.

Note: Transient applicants are eligible to enroll for one semester or two summer terms only. A transient student who wishes to remain at UHD or plans to attend in a future semester must reapply and be accepted as a transfer student.

☐ Apply online at www.applytexas.org (Please allow 48 hours for your application to download into our system.)

☐ Submit the Letter of Academic Standing form. The form must be completed by an Academic Advisor, Dean or designee at the home institution and submitted back to the Office of Admissions.

☐ Submit all unofficial transcripts from each institution attended.

☐ Submit a non-refundable application fee of $35.00. There is a $75 late fee if you apply after the priority deadline.

You may pay online via www.applytexas.org using credit card. You can also choose to pay online through myUHD or in person at the Cashier’s Office. If you decide to pay your application fee after submitting your application you must mail money order or check to UHD Office of Admissions.
*You may pay with credit card, check or cash in person.*

☐ Effective October 1, 2013, Senate Bill 62 requires that all new and former students under the age of 22, taking classes at One Main Street or other UHD Distance Education locations (CyFair, Kingwood, or Northwest), must receive the Bacterial Meningitis shot.

☐ Check your admission status online: Student eServices: My Admission and Enrollment Status

Please mail all documents to:
UHD Office of Admissions
One Main Street Suite GS8308
Houston, Texas 77002

*Once you have completed all the steps above, your application, application fee, and official transcript(s) will be processed within 5-7 business days.*