



Letter of Academic Standing- Transient Student

Please mail this form to:
Office of Admissions
One Main Street, Suite GSB308, Houston TX 77002

Email this form to uhdadmit@uhd.edu
(The form must be signed/dated, scanned and attached to the email)

Section A to be completed by Transient Student applying to UHD.

Section A

Student Name: _____

UHD-ID #: _____ Date of Birth: _____

Requested Term: _____ Major: _____

Current/Home University _____

(Please review and sign below that you acknowledge the following agreement)

- _____ I understand that I may enroll in no more than 3 credit hours in one May/December mini term
- _____ I understand that as a Transient student, I am eligible to enroll for one semester or two summer terms only
- _____ I am required to submit up-to-date unofficial transcripts from all colleges/universities attended for review of any required prerequisites for the below requested courses (see section B)
- _____ I understand that I must meet UHD course catalog requirements in order to receive approval to enroll in the below requested courses (see section B)

Student's Signature: _____ Date: _____

Section B to be completed by Academic Advisor, Dean or Designee at Home Institution.

Section B

Student's current classification at home institution:

_____ Freshman _____ Sophomore _____ Junior _____ Senior

The student whose information is listed above is a current student in good academic standing and has been given permission to register for the courses listed below as a transient student at the University of Houston-Downtown (UHD). Unofficial transcripts from all colleges/universities attended (required in order to provide proof of completion of any prerequisite requirements)

UHD COURSE TITLE	UHD COURSE #	UHD CREDIT HOUR

Advisor, Dean or Designee Name (Printed): _____ Phone Number: _____

Email Address: _____ Signature: _____ Date: _____