



International Student Admissions Checklist

University of Houston-Downtown
Office of International Admissions
One Main Street, Suite GSB308
Houston, TX 77002-1001
Phone: (713) 221-8048

Email: Internationaladmissions@uhd.edu

Use this checklist as an aid to ensure that you have completed all necessary steps before submitting your application. Check the boxes in the section that pertains to you as you complete each item. Your application is complete when all boxes in your section are checked.

Section A

International Student - First Time College

- Completed Online Application: Applytexas.org
- \$60 application fee
- Transcripts: official or certified copy of transcripts from all secondary schools. Transcripts must show grades, courses taken, and be in English (or translated to English).
- Passport copy (name, date of birth, expiration date)
- Original Affidavit of Support
- Original bank statement from sponsor, showing a minimum of \$35,000 in the bank account.
- English proficiency (one of the following):
 - TOEFL score (UHD school code 6922):
 - 80 – internet-based (IBT)
 - 213 – computer-based (CBT)
 - 550 – paper-based (PBT)
 - IELTS score: 6.5
 - Passed level 7 of UHD English Language institute.
- SAT/ACT Score (UHD school code 6922):
 - SAT: collegeboard.org
 - ACT: actstudent.org

Section B

International Student - Transfer

(From a university/college in the United States)

- Completed Online Application: Applytexas.org
- \$60 application fee
- Transcripts: official transcripts from all secondary schools, colleges, or universities attended in the United States. If you attended a college or university outside the United States, your transcripts must be evaluated by a [credential evaluation service](#) recognized by UHD prior to applying for admissions to the university.
- Original Affidavit of Support
- Original bank statement from sponsor, showing a minimum of \$35,000 in the bank account.
- English proficiency (one of the following):
 - TOEFL score (UHD school code 6922):
 - 80 – internet-based (IBT)
 - 213 – computer-based (CBT)
 - 550 – paper-based (PBT)
 - IELTS score: 6.5
 - Passed level 7 of UHD ELI
 - Completed 12+ credits (include Comp 1&2)
- Passport copy (name, date of birth, expiration date)
- F-1 visa copy
- I-20 copy (front and back)
- I-94 copy
- Foreign Student Advisor's Report



International Student Undergraduate Admissions Application

University of Houston-Downtown
Office of International Admissions One
Main Street, Suite GSB308
Houston, TX 77002-1001
(713) 221-8048 Fax: (713) 223-7408

\$60 Application Fee (non-refundable, valid for one academic year only)

Please type/print legibly and complete all questions to avoid delay in processing your application.

Semester you plan to attend (select one):

ACADEMIC STUDY

Fall 20 ____

SPRING 20 ____

Summer I 20 ____

Summer II 20 ____

Summer 9 WEEK 20 ____

Are you transferring from another institution? Yes No

Name of Institution: _____

Full Legal Name (please type or print legibly)

Last First Middle

Maiden Name Previous Last Name

Student's Address (Home Address)

Number/street/apt. City

State Zip Code Country

Telephone

Area Code (Home) Email Address (required)

Gender and ethnicity are required by the U.S. Department of Health, Education and Welfare under the provisions of Title VI of the Civil Rights Act and may not be used for discriminatory purposes.

Residency Status Country of Birth: Citizenship:

Date of Birth **Sex/Gender:** Female Male
Month Day Year

Check the visa status you currently hold or intend to apply for: F-1 visa F-2 visa

Native Language: _____

Emergency Contact Information:

Last Name

First Name

Middle

Relationship:

Spouse

Guardian

Parent

Other

Address

Number/Street/Apt. #

City

State

Zip Code

Country

Telephone

Area code

(Home)

Area code

(Work)

High School Information

Name and address of high school attended (please type or print legibly):

Name of School

City

State

Country

Month/Year Graduated

College/University Information

List all colleges or universities you have attended **whether or not credit was earned**. You must submit official transcripts (in sealed envelope) and a Foreign Advisor Transfer Form for each university listed. (List attendance at each University of Houston campus separately.) Attach a sheet if additional space is required.

Name of School**City****State****From(mm/yy)****To(mm/yy)****Degree/Hours**

Academic Status:

Currently on probation

Currently on suspension

Neither

Are you eligible to return to the college/university you last attended?

Yes

No

Initial Study (check whichever applies to you):**Academic study only:****ACADEMIC****MAJOR****FIELD****OF****STUDY**__

You are required to provide a TOEFL score if you check this box. Please list the date you took or will take the TOEFL: month_____year_____. Please request to have your score sent to us. Our Institutional code is 6922.

Enrollment Status (check one):

1. First-time college student

2. Transfer student from another college

3. Transient only

Academic Objective (check one):

1. Degree from UH-Downtown

2. Degree from another college

3. Intensive English Only

Certification: I hereby agree to abide by all rules and regulations of the University of Houston-Downtown if accepted as a student. I certify this information is true and correct. I understand that misrepresentation, omission of information, or failure to submit transcripts from all colleges and/or universities will be cause for denial of admission or dismissal and loss of semester credit hours if I have already registered for classes.

Signature: _____**Date:** _____



International Student's Affidavit of Support

University of Houston-Downtown
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Houston, TX 77002-1001
(713) 221-8048 Fax: (713) 223-7408

International students on a student visa must have a financial sponsor. This sponsor must assume full financial responsibility for the student's education, a minimum of \$35,000.00 per year. (This amount is subject to change without notification.)

This Affidavit of Support and an attached original bank letter attesting to a minimum of \$35,000.00 on deposit must be completed and on file with the university prior to the release of the Form I-20 AB.

Please print or type all information.

Oath of Affirmation of Deponent

I swear that the information provided in this Affidavit of Support is true and correct and that I will provide and assume full financial responsibility for the support of _____
Student's Name

for as long as the student attends the University of Houston-Downtown.

I, _____, residing at _____
Sponsor Last Name Sponsor First Name Sponsor Address

City State Country Postal Code Telephone

am a citizen of _____
Sponsor country of citizenship

Sponsor's Signature Date

Sponsors who are citizens or permanent residents of the United States must complete the following:

I am a citizen through:
D birth
D parents/marriage
D naturalization (certificate number: _____)

If you are a lawfully admitted Permanent Resident of the US (green card holder), please give your Alien Registration Number: _____

Estimated expenses for one academic year at the University of Houston-Downtown:

Tuition/Fees (12 credit hours) **\$15,000.00**
Room and board (12 months) **15,650.00**
Other* **4,350.00**
Total 35,000.00**

* Includes books, transportation, health insurance and incidental expenses.

** This amount includes living expenses for 12 months. If attending summer school, add \$4,500.00 for summer tuition.



International Student's Permission to Release Information

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In order to protect your privacy, the Office of International Admissions requires that you give us the name of any person(s) who may access information concerning the status of your application and/or admission to the University of Houston-Downtown.

If you wish to designate someone to have access to your application information, please complete the following:

I, _____, give _____
permission to request information concerning the status of my application and/or admission to the University of Houston-Downtown upon request of the named person. I understand that the named person must present picture identification when requesting information in person or, if requesting information by telephone must be able to provide my full name, date of birth and complete address.

Signature of applicant

Date



International Student Statement of Understanding

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Please read the following statements carefully. You must agree to each statement before being considered for admission.

I understand and agree that:

1. If English is not my native language, I must take the Test of English as a Foreign Language (TOEFL) in order to qualify for admission in the academic program.
2. I will take the placement exams administered by the university to place me at the appropriate level of English, Reading, and Mathematics.
3. I must make my own arrangements for housing.
4. I must pay the required fee for medical/hospitalization insurance for international students **unless I have proof of a current valid policy indicating minimum coverage of \$50,000 US dollars**, including repatriation and medical evacuation insurance.
5. I have read and understood all admissions procedures. I understand that all documents and materials relating to my admission should be forwarded to the Office of International Admissions. I also understand that the \$60 application fee is non-refundable and that my application will not be processed without the fee.
6. I must give written permission to the University of Houston-Downtown for anyone other than myself to request information about the status of my application and/or admission.
7. My original application, fee and materials are valid for one year. After that year has passed, if I wish to update my application, I must re-apply and pay an additional \$60 application fee.

Non-immigrant students on an F-1 visa must also agree to the following:

I understand and agree that:

1. I accept immigration restrictions, which prohibit all off-campus employment and require completion of a full course of study (12 semester credit hours) each fall and spring semester.
2. I must be in Houston on or before the date specified on the I-20 form. If I cannot arrive on time, I must request that my application be considered for a subsequent semester.
3. I must return the old I-20 form to the University of Houston-Downtown before a new I-20 can be issued and/or if I decide not to enroll at the University of Houston-Downtown.

Signature of Applicant

Date