Listed below are commonly utilized account numbers for professional and contract services. For a complete listing, refer to the listing available in PeopleSoft, “Chartfield”.

Professional Service
Services as cited in the Texas Revenue Civil Statute Annotated 664-4, Professional Services Procurement Act. These include services that require a state license for performance. These services do not include consulting. Travel and related costs should be included in the appropriate category.

<table>
<thead>
<tr>
<th>Area of Service</th>
<th>PeopleSoft Account Number For Service</th>
<th>PeopleSoft Account Number For Receipted Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accountant</td>
<td>52103</td>
<td>52110</td>
</tr>
<tr>
<td>Landscape Architect</td>
<td>52104</td>
<td>52105</td>
</tr>
<tr>
<td>Architect</td>
<td>52106</td>
<td>52111</td>
</tr>
<tr>
<td>Engineer</td>
<td>52107</td>
<td>52112</td>
</tr>
<tr>
<td>Real Estate Appraiser</td>
<td>52201</td>
<td>52202</td>
</tr>
<tr>
<td>Registered Nurse</td>
<td>52203</td>
<td>52204</td>
</tr>
<tr>
<td>Land Surveyor</td>
<td>52206</td>
<td>52207</td>
</tr>
</tbody>
</table>

Consulting Services
Consulting is defined as the practice of studying an existing or proposed operation or project and advising the agency with regard to the operation or project. It also includes the creation, design or development of a project. This section is applicable to both individuals and firms. Travel and related costs should be included in the appropriate category.

<table>
<thead>
<tr>
<th>Area of Service</th>
<th>PeopleSoft Account Number For Service</th>
<th>PeopleSoft Account Number For Receipted Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consulting Information Systems</td>
<td>52114</td>
<td>52116</td>
</tr>
<tr>
<td>Consulting Other</td>
<td>52115</td>
<td>52117</td>
</tr>
</tbody>
</table>

Entertainment, Lecturers and Artists
These are services which provide a cultural experience or extracurricular activity, such as guest lecturers, concerts, theater, and/or events for which Student Service Fees may be expended. Travel and related costs should be included in the appropriate category.

<table>
<thead>
<tr>
<th>Area of Service</th>
<th>PeopleSoft Account Number For Service</th>
<th>PeopleSoft Account Number For Receipted Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Entertainment Agents and Production Services</td>
<td>52205</td>
<td>-</td>
</tr>
<tr>
<td>Lecturers and Artists</td>
<td>52404</td>
<td>52405</td>
</tr>
</tbody>
</table>
Other Services – Professional and Personnel

This category includes a myriad of commonly used contract services.

<table>
<thead>
<tr>
<th>Area of Service</th>
<th>PeopleSoft Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Temporary Personnel Services</td>
<td>52209</td>
</tr>
<tr>
<td>Construction Services</td>
<td>52213</td>
</tr>
<tr>
<td>Educational/Training Services</td>
<td>52400</td>
</tr>
<tr>
<td>Referees/Statisticians</td>
<td>52401</td>
</tr>
<tr>
<td>Course Development</td>
<td>52403</td>
</tr>
</tbody>
</table>

Other Services – Business Entities

These services are defined as contractual agreements with business entities for specific services which may include those acquired through the procurement process from business entities outside the university if the contract is more than a simple agreement to purchase as evidenced by a purchase order. It excludes charges for intra-university services.

<table>
<thead>
<tr>
<th>Area of Service</th>
<th>PeopleSoft Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Off-Campus Academic Printing/Copying</td>
<td>52502</td>
</tr>
<tr>
<td>Electricity</td>
<td>52601</td>
</tr>
<tr>
<td>Water</td>
<td>52603</td>
</tr>
<tr>
<td>Other Utilities</td>
<td>52606</td>
</tr>
<tr>
<td>Electronic Communication Services</td>
<td>52812</td>
</tr>
<tr>
<td>Advertising – General</td>
<td>53100</td>
</tr>
<tr>
<td>Promotions/Public Relations Public Information</td>
<td>53109</td>
</tr>
<tr>
<td>Rental – Other Space</td>
<td>53524</td>
</tr>
<tr>
<td>Repairs/Maintenance Equipment</td>
<td>53700</td>
</tr>
<tr>
<td>Services - Other</td>
<td>53857</td>
</tr>
</tbody>
</table>

Legal Fees

All legal services must be approved by the Attorney General’s Office and contracted through the UH System Office of General Counsel. The account numbers below include, but are not limited to services rendered by the Attorney General’s Office.

<table>
<thead>
<tr>
<th>Area of Service</th>
<th>PeopleSoft Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Counsel - Private</td>
<td>54550</td>
</tr>
<tr>
<td>Attorney General’s Fee</td>
<td>54551</td>
</tr>
</tbody>
</table>

Capital Real Property – Building Construction

New building construction typically occurs though the UH System Office of Facilities Planning and Construction. Associated account numbers include, but are not limited to the following:

<table>
<thead>
<tr>
<th>Area of Service</th>
<th>PeopleSoft Account Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buildings-Construction</td>
<td>58200</td>
</tr>
<tr>
<td>Site Preparation</td>
<td>58205</td>
</tr>
<tr>
<td>Surveys and Testing</td>
<td>58209</td>
</tr>
<tr>
<td>Architectural/Engineering Services</td>
<td>58210</td>
</tr>
<tr>
<td>Consulting Services - Construction</td>
<td>58211</td>
</tr>
</tbody>
</table>