A SAMPLE PAPER SNIPPET OF CHICAGO AUTHOR-DATE STYLE FOR STUDENTS: BRIDGING THE GAP IN RESOURCES

**Formatting:** Use 8.5 X 11 inch paper, use legible font, font size of 10-12pt. Entire document should be single sided. Double space text (one space after punctuation between sentences). Number pages beginning with Arabic numeral 1 on first page of the main body of text.

**Title:** one-third of the way on the page, centered, ALL CAPS and bold font. Subtitle if available comes after column directly below main title.

**Name, Class Information and Date on Title Page:** should be two-third of the way on the page.

Lola O. Sample
TCOM 5340: Project Management
November 9, 2019
Introduction

The author-date system is more common in the sciences and social sciences. In this system, sources are briefly cited in the text, usually in parentheses, by author’s last name and year of publication. Each in-text citation matches up with an entry in a reference list, where full bibliographic information is provided (The University of Chicago 2017). Sources are also usually listed in a separate bibliography. The notes and bibliography system can accommodate a wide variety of sources, including unusual ones that don’t fit neatly into the author-date system.

“Turabian” style is an abbreviated version of the “Chicago” style. Turabian is named after Kate L. Turabian who is the author of A Manual for Writers of Research Papers, Thesis, and Dissertations: Chicago Style for Students & Researchers (Turabian 2018). The aim of this document is to help students

<table>
<thead>
<tr>
<th>Formatting:</th>
<th>Leave a double-spaced line between the word Introduction and the text that follows it as shown above.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning of Sentence:</td>
<td>Turabian (2018) stated that ….</td>
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<tr>
<td>Middle of a Sentence:</td>
<td>According to the manual, Turabian (2018) describes …</td>
</tr>
<tr>
<td>End of Sentence:</td>
<td>One Author: (Turabian 2018) Two Authors: (Turabian and Williams 2018) More than two Authors: (Turabian et al. 2018)</td>
</tr>
</tbody>
</table>
References


**References:** Usually in alphabetical order. It lists all the sources used in the work. It is placed at the end of the document before the Index.

**Formatting:** References are single spaced, leave a double-space between entries. Entries should have a “hanging indent”. Put titles of book and journals in Italics. Put quotation marks around titles of articles and essays in edited collections.