Natural Science Tutoring Room Rules – (Help us, help you)  Fall/Spring/Summer

In order to be able to get the most out of the tutorial services, remember to:

• **Check in and check out electronically with Tutor Trac each time** you attend tutoring (a designated computer will be available for this; tutors will also insist prior to tutoring this be completed.
  • **Be prepared by:**
    o **prereading** your homework BEFORE you come to tutoring
    o **bringing the textbook** from which you are working/studying to ALL tutoring sessions
    o doing your **online homework BEFORE** you get to tutoring, printing it out, and **BRINGING IT WITH YOU** to tutoring

• **ASK your tutor questions** about the content/lab points you DON’T UNDERSTAND
  o pre-reading will help you determine what you are clear on and where you may NEED HELP

• **Always visit with your course PROFESSOR** during office hours, as they are your best informed source.
  o your tutors **can never** replace the NS course professor
  o your tutors **can** provide you one-on-one help from their experiences in those courses/majors
  o make a point to **know the office hours** for your course **professors**
  o **use the office hours to clarify any “fuzzy” points**, even after tutoring sessions

• **Remember:**
  o NS tutors are upperclassmen, who have been recommended by PhD professors teaching the courses in which these student tutor
  o **If you are attending a Chem tutoring session, but have questions about Micro, you NEED to attend the tutoring session offered for Micro** instead of asking your Chem tutor to try and address content questions about another discipline

• **Keeping to this rule-of-thumb** will best serve your academic needs, and will not put any NS tutors “on-the-spot”, nor possibly provide you with inaccurate content information!

• **NO Food or DRINK in the NS Tutoring Room:** eat or drink before or after you attend TUTORING
  o **WHY?** You cannot give your FULL attention to what you are studying if you are eating or drinking.