

Meeting began at 4:11

Attendees

1. Ms. Jemma Sylvester-Caesar
2. Mr. Oscar Diaz
3. Ms. Kei Shay Tones
4. Professor Susan Beane
5. Professor Azar Regaie
6. Mr. Eloy Guitierrez
7. Dr. Gary Greer

4:17 It was agreed that there will be an email sent out to the members who could not attend the meeting.

4:18 Dr. Greer and Ms. Caesar both stated that it would be best to get representation from each of the five colleges. Odon Hidalgo, a professor of CSP courses, was viewed as a possible recruitment for the action circle.

4:19 Professor Beane enters the room.

Dr. Greer wants to recruit a representative from the College of Business. He has in mind a new professor. Ms. Caesar mentioned that a new professor could have a new perspective.

Another possible recruitment is a Student Government Association member, i.e. Jaime Puente.

Another possible recruitment is Paulette Purdy (COPS). She is well known for her involvement.

4:24 Gator Gab

It was mentioned that it was a student resource.

The student's name was not known, so it was agreed to contact Lourdes Ledesma, Assistant Registrar, for that student's name. The student was in her action circle. Research could be done at other university websites to see if anything is similar to Gator Gab. It will be university wide, off and on campus access.

Possible department associated with this issue is IT. There will need to be some rules concerning Gator Gab. The Student Government will also need to be involved.

4:27 Signage for Disability Services

There should be signs for awareness of student with disability. (Assistance)

The student Chaz (has impaired vision) was mentioned; a student with clear vision accidentally kicked Chaz's guide dog.

4:29 Expanding Student Resources

Ms. Tones mentioned expanding student resources is a broad topic. Also mentioned a Kiosk similar to those at the mall for a campus map and directory.

Another issue discussed was better signage on each floor. A possible solution would be an information desk manned at all times. The information desk should be visible and requires knowledgeable workers.

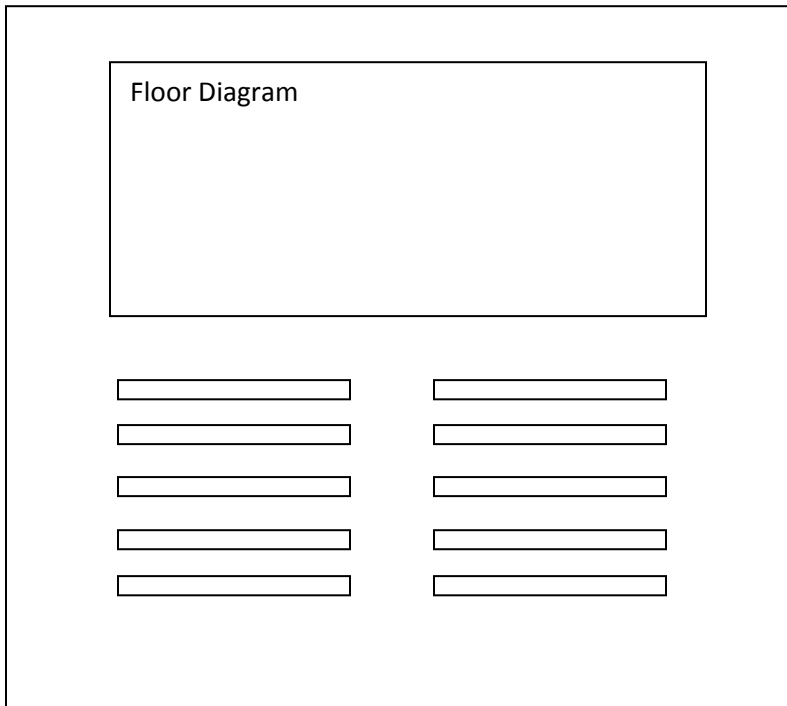
- 4:32 Also discussed the possible expansion on student services and which department is associated. Signage for college offices deals with facilities management, Gator Gab with IT, and disability signs with Disability Services and Physical Plants.

Another idea discusses was having a central area where a representative from each student service department working late to assist students who cannot make it during normal business hours. COHSS has it advisors stays late.

- 4:35 Prioritize the topic.
The topic is broad.
Brainstorming.
Who is responsible for doing these things?

- 4:36 Signage and Kiosk
Should the signage be computerized and where should it be put?

Maps and directory should be on each floor. Listing of each office not professor.
Should be near the elevators or at all major entrance points.



- 4:41 Brochures
One side should have a map of the campus.
Public Affairs (Sue Davis) would be associated with this idea.
Possibly costly.

- 4:45 Student lounge
Should not mix with faculty.
Student lounge should not be on third floor. Too noisy and public for the third floor
Testing Services should move to third floor and all student areas should be on the second floor.
- 4:49 Suggestion boxes located around campus

Ideas Discussed for Logistics: Parking moved to the first floor. Space could be for Student Activities Center. Not that many offices. Student organization cubicles should be in the student organization lounge. The cubicles could be made in offices. Student lounge should be in and out. Soundproof.
- 4:52 Pump Station

Used primarily for events.
- 4:55 Student Life Center
To maximize the idea of a student life center. (Like UH-Main). Should there be more levels?

Next meeting, we would like to invite a representative from testing services.

Next meeting is April 23, 2009 at 4:00 PM (Tentative)
- 5:01 Meeting ended.