

Implementation Team: Expanding University Advancement

Minutes of Meeting, April 17th, 2009

Present: M. Johnson, O. Hidalgo, N. Hernandez

Absent: E. Hodgess, M. Sabino, S. Zaldana

I. Minutes are taken by M. Johnson

II. Introductions

A. Nora Hernandez- Director, Annual Giving, University Advancement

B. Odon Hidalgo- Academic Counselor, Learner's Community

C. Mick Johnson- Adjunct Faculty, Fine Arts, Arts and Humanities

III. Discussion about who else needs to be part of this team

A. Though we felt everyone has a stake in this issue and that anyone's perspective would be valued, we felt that faculty/staff members who were also alums and faculty that already had some experience with fundraising (i.e. Dr. Susan Baker and O'Kane Gallery), would be important perspectives to the group. Downtown business community members and donors to UHD were also suggested as well as current students.

IV. Consulting appropriate people for this initiative

A. Already as a part of our team, we have representatives from University Advancement (N. Hernandez, M. Sabino)

B. As part of our meeting, N. Hernandez educated us about who the current University Advancement Staff were and their roles:

1. M. Sabino- Executive Director
2. K. Alfaro- Director, Advancement Services
3. S. Crawford- Director, Alumni Relations
4. N. Hernandez- Director, Annual Giving
5. S. Sucher- Director, Development
6. A. Francis- Prospect Researcher
7. A. Gee- Gift and Data Assistant
8. A. Johnson- Development Associate
9. M. Rodriguez- Administrative Assistant

C. N. Hernandez discussed the Telefund initiative and the idea to do it independently of University of Houston Main Campus in the future and with the possible donations of the use of cell phones.

V. Each member of the implementation team will recruit appropriate people to the team as discussed in Item III.

VI. M. Johnson will send the minutes of this meeting to Dr. Windy Lawrence

VII. Next meeting will be in May (date still TBD).

