CHSS Basic Teaching Standards
Ten (10) Markers of a Successful Online Course
1. The course has a set of clear course objectives, appropriate materials, and assessment techniques. The course materials and assignments are engaging, stimulating, and rigorous.
2. The curriculum design is driven by pedagogical goals, not technology (Cargile Cook 65).
3. The course materials are accessible and easy to navigate. The instructor defines options for students with disabilities.
4. The course syllabus clearly describes technology requirements, time commitments, and required computer skills.
5. The schedule lists all due dates, tasks, and tools needed to complete tasks.
6. The instructor provides students with timely feedback.
7. The instructor gives students opportunities to collaborate with other students.
8. The instructor ensures that students have frequent synchronous and/or asynchronous communications with the instructor and other students.
9. The instructor specifies clear file-naming procedures and submission guidelines (what, where, and how to submit).
10. The instructor establishes his/her presence in the course by posting frequent announcements, sending emails, and responding to questions using the discussion board.

Suggested Basic Training and CTLE Checklist for Online Teaching
Blackboard Foundations for Instructors. This introductory course is available to all instructors in Blackboard 1 (See the link below your scheduled courses under faculty orientation).

UHD Rubric for Online Instruction. This rubric is an effective checklist to ensure that your online teaching materials are complete and well designed.

Resources for Teaching Online
CHSS Online Teaching Initiative. This CHSS page offers various resources created by faculty for faculty: training videos, course demonstrations, links to library resources, and A Handbook of Online Teaching.

UHD Resources for Teaching and Working Online and Remotely. This resource presents materials on a variety of topics for continuing instruction and support services remotely (Blackboard, Office 365, MS Teams, Zoom, Remote Access, and many other topics).

Faculty Resources for Blackboard. This page contains training materials for Blackboard, Respondus, Ally, iClicker Cloud, My Mediasite, VoiceThread, and Zoom.

I.T. Training Calendar. This calendar lists Information Technology's sessions covering Zoom, Blackboard topics, Blackboard Ally, Office 365, VoiceThread, Turnitin, Respondus, and MS Teams.

MCOB CTLE Annex. The CTLE Annex has resources for designing and revising online courses (best practices, effective syllabi, flipped classes, guide for scripting online lectures, and more).