CLAIMING TEXAS DEPARTMENT OF INSURANCE CONTINUING EDUCATION CREDIT FOR UHD IRM COURSES

Persons who have earned an insurance license issued by the Texas Department of Insurance must complete at least 30 hours of Continuing Education (CE) every two years. The deadline to complete the 30 hours, submit them to TDI, and receive credit occurs on the licensee’s birthday every two years.

Licensed students at UHD who are enrolled in the insurance and risk management program courses (courses beginning with IRM) may be granted Continuing Education (CE) for these courses from the Texas Department of Insurance under the Texas Administrative Code, §19.1002(a)(23)(A). These insurance courses are offered for credit by a university accredited by the Southern Association of Colleges and Schools (SACS) and Association for the Accreditation of Colleges and Schools of Business (AACSB).

IRM students may claim 30 hours classroom credit for passing a three credit hour course by completing the Licensee Request for Banking of Texas Qualifying Continuing Education Credit form and emailing it with a copy of their grade report (which can be downloaded on your gator account at “My Grades”) to Mr. Greg Pittenger at the Texas Department of Insurance at CE@tdi.texas.gov. The grade report must show that the student received a passing grade in the course.

The Texas Department of Insurance stresses the need to properly request credit as soon after course completion as possible, as postings of the hours to your TDI license record are completed in the order the requests are received and may take up to three weeks to complete.

In addition, students pursuing a professional designation and taking courses on their own may use the official transcript or grade report issued by the professional designation awardee (i.e., The Institutes, The American College, the National Alliance for Insurance Education & Research) to claim 15 hours of self-study credit for each designation course passed. The maximum self-study credit that may be applied to the licensee’s transcript is 15 hours in a CE reporting period.

CE credit may only be claimed for EITHER university classroom OR self-study credit for each course completed. If credit for both university AND professional designation awardee credit is claimed for the same course, whether by accident or not, an error may be created that will interfere with the licensee getting timely credit for either.