

# Free Tax Preparation

## By IRS Certified Preparers

### It's Tax Time



#### LOCATION:

Walk-in's Are Welcome

#### Mondays - Thursdays

January 29<sup>TH</sup> – April 17<sup>TH</sup>  
1:00 P.M. - 5:00 P.M.  
320 North Main Street  
Houston, Texas 77002-1001  
(Shea Street Building)  
**Room: B-308**

#### Fridays

March 2<sup>ND</sup> – April 13<sup>TH</sup>  
1:00 P.M. - 5:00 P.M.  
320 North Main Street  
Houston, Texas 77002-1001  
(Shea Street Building)  
**Room: B-308**

#### Saturdays

February 3<sup>RD</sup> – April 14<sup>TH</sup>  
10:00 A.M. to 2:00 P.M.  
320 North Main Street  
Houston, Texas 77002-1001  
(Shea Street Building)  
**Room: B-308**

**E-MAIL ADDRESS:** "[uhdvita@uhd.edu](mailto:uhdvita@uhd.edu)"  
(UHD Volunteer Income Tax Assistance)



**VITA** | Volunteer Income  
Tax Assistance



**Professional  
Accounting Society**  
Delivering Knowledge. Developing Students.

#### \$54,000 Annual Income or Less

#### What to Bring:

- Valid picture identification
- Social Security or Individual Taxpayer Identification (ITIN) cards for yourself, your spouse, and all dependents
- Birth dates for you, your spouse and dependents on the tax return
- Wage and earning statements (Form W-2, W-2G, 1099-R, 1099-Misc) from all employers
- Interest and dividend statements from banks (Form 1099)
  - All Forms 1095, Health Insurance Statements
  - Health Insurance Exemption Certificate, if received
- Proof of bank account routing and account numbers for direct deposit
- Total paid for daycare provider and the daycare provider's tax identifying number such as their Social Security number
- Forms 1095-A, B or C, Affordable Health Care Statements
  - Copy of last year's tax return if available
- To file taxes electronically on a married-filing-joint tax return, both spouses must be present to sign the required forms