

Council of Organizations Minutes

Date: October 6, 2017

Location: A300-White Oak Room

Meeting was called to order at 2:09 pm by Percy Jackson, Assistant Director of Student Activities

Roll Call: Completed

- I. Percy motioned for a vote to accept the agenda. Motion clearly passed.
- II. Percy invited Julie Norton, Associate Director of Corporate and Foundation Relations. Ms. Norton told the group about as part of the university advancement team, she could introduce new fundraising opportunities to the group. She gave an overview of the staff, including Liza Alonzo, the Director for Alumni Relations, who she hoped would be a point of contact for everyone after graduation. She mentioned that internships with corporate partners exist for UHD, and she encouraged the members to make contact at events and form personal networks. She said that the partnerships should be customized, consistent, and mutually beneficial. For example, if a company offered support, students should offer to put their logo on t-shirts, ask them to serve as speakers or support the events of the company. She asked everyone to remember to represent UHD well when reaching out to corporations, to be professional, give thank you notes and to make sure to offer invitations to events 2-3 weeks in advance and requests for money at least two months in advance. She then went over a handout detailing information about Corporate Relations with Student Organizations and added that organizations should focus on asking for support from organizations that have a similar theme or mission.
 - a. Estefania Rodriguez asked if there is a list of organizations available.
 - i. Ms. Norton let her know that her office may help them find a matching corporation and that organizations could email her with the budget they are seeking, the mission of the organization, what the funds will be used for, and the number of members in the organization.
 - b. Percy Jackson thanked the speaker and reminded the members to be respectful and courteous when seeking out corporate connections.
- III. He then introduced the second speaker, Krysti Turnquest, the Assistant Director for the Center for Community Engagement and Service Learning and for the Quality Enhancement Plan. She introduced herself and let everyone know that the CCESL offers \$200,000, including stipends, for high impact practices in the community. The application for this year's grant is due on October 19th, and apart from filling out the application, students will need a faculty or staff advisor, which the center can assist in finding. The link for information on the grant is bit.ly/CCESLgrant. She also asked the representatives to tell their freshman members to take the QEP, which is a one hour assessment offered or walk ins at the Testing Center at any time, at least one hour before the center closes. Any student who takes it will receive a \$25 gift card up until the number of respondents needed is completed. The CCESL offers Community Engagement Work Study out of campus, and she asked the members to look at the information on their webpage. The center will be posting pictures of organizations

participating in community service on their social media and Ms. Turnquest requested that any submission be sent to @uhd_ccesl on Instagram or Twitter.

- a. Ms. Turnquest invited Eisha Khan to talk about an upcoming volunteering opportunity. Eisha talked about the Agha Khan Foundation walk, and asked members to participate as runners walkers either as part of the UHD Gator group or their own organization group which can be formed through support.akfusa.org/houstonwalkrun. The walk will be held on November 4th, 2017 at Sam Houston Park.
 - b. A member asked when funds would be available if an organization receives the grant.
 - i. Ms. Turnquest responded that they are available the following semester.
 - c. Another member asked what organizations participated in the Community Engagement Work Study.
 - i. Ms. Turnquest answered that these were available to students receiving Federal Work Study and that the organizations included the Red Cross, Susan G. Coleman, Prisoners Entrepreneurship Program, HPL, among others.
- IV. Percy Jackson began an overview of important points for Student Organizations. He let everyone know that the Student Risk Management Training hosted about 228 students. The 12 people who had RSVPd to the Training would be receiving additional points in the point system. People who updated their COO portal would also be receiving points from COO. Student Involvement day hosted about 110 students and 29 organization participated. For COF appointments, Estefania Rodriguez was accepted as the fourth member. One more member and two alternates are still needed to complete the COF board.
- a. A member asked where one could view requirements to join COF, and Percy Jackson let them know they were on the COO website on UHD.edu.
- V. Percy Jackson told the orgs would be given increasing number of points the more consistent they were with attending COO meetings. Ten points would be given for OrgSync events that were confirmed with a sign in sheet. Executive Board meetings of organizations would also be given 5 points with a sign in sheet, but only for up to 4 meetings a month. The End of Year Report that he will provide guidelines for later in the year will be worth 200 points. Organizations will be getting 20 points for member participation in Student Activities' sponsored events. Attendees at the SOLD conference will earn 100 points towards their organization.
- a. A member asked what the SOLD Conference would consist of.
 - i. Percy Jackson explained that it would be held on November 10th from 9:00-2:00 pm followed by a volunteer project the following day.
 1. A member asked if student leaders could present at the conference.
 - a. Percy Jackson told her that they could, and that he would make a call for proposals with a deadline soon.

- VI. The Can A-Palooza will be held from Oct. 9th –Oct 31st with the full display set up during Homecoming Week. Cans can be brought to student activities for one point per can with not limit.
- a. A member reminded everyone to make sure that the cans they were bringing were not expired.
- VII. Percy Jackson also asked organizations to donate a t-shirt to Student Activities so that it can be framed and displayed in the conference room office. Resources for Organizations will be located in Student Activities and consists of a resource center and two conference room available for reservations. Conference Room B seats 12-14 people comfortably, includes a television, and an extra-large dry erase board. He asked anyone with old organization awards to donate them so that they can be displayed in the display case. The resource center has two apple computers, an HD printer, 4 bulletin boards, a laminator machine, and seats 8-10 comfortably. Conference Room A is a basic conference room that seats 12-14 persons. Student Activities will also be offering shelving for Student Organizations for up to 47 clubs. The form will become available on Monday and organizations can sign up to use a space for storage.
- a. A member asked how the conference spaces could be reserved.
 - i. Percy Jackson answered that they would be reserved on a 1st come, 1st serve basis in person only, at the front desk of Student Activities. Organizations should check in and check out, and their reservation may be canceled if late.
- VIII. He reminded everyone of the Pajama Jam happening Wednesday, October 18th from 8pm-12:00 am in A300, participation will earn orgs 20 points. The COO- Gator Mixer for Homecoming will take place in the Student Activities lounge on October 20th from 7:00 pm-11:00 pm. The next COO meeting will be on November 3rd from 2:00 – 4:00 pm in GSB Milam & Travis. The following one will be held on December 1st from 2:00-4:00 pm in N-1099.
- IX. Meeting was adjourned at 3:26 pm.

Contact Information:

Council of Organizations Chair: Daral Moore-Washington

uhdcounciloforganizations@gmail.com

Coordinator for Student Activities: Percy Jackson

jacksonpe@uhd.edu (713) 221-8281 S-204N