

Council of Organizations Minutes

Date: September 15, 2017

Location: Academic Building UHD

Meeting was called to order at 2:18 pm

Presenters

1. Elena Martinez:
 - a. Went over travel and expenses
 - b. Travel: 2 months advanced notice (look over deadlines for events)
 - c. Hotel: 2 persons per hotel room
 - d. Car Rental: Students are not allowed to rent vehicle. Advisor has to rent, if advisor needs to rest while driving you can take over as long as you are over 25+ and the advisor is still in the vehicle.
 - e. Ordering Food & TShirts: Sign in list is mandatory with the list of Students and 900#s.
 - f. Re-Imbursements: will work with people on a "case by case" basis. Not recommended.
2. Dean Santos
 - a. Loves working with orgs
 - b. Invite to events to stay involved.

Important Dates:

1. Student Org Training: Friday September 22.
 - a. President, Vice President and 3 members are required.
 - b. Check in at beginning as after lunch.
 - c. Training vital for organization success.
 - d. Wear organization shirts if possible
 - Q: Does VP have to attend if not available?
No, however 2 e-board members and 3 regular members should.
 - Q: Can people double represent?
No. But special circumstances can be accommodated.
 - Q: If membership status does not permit 5 members attending should that organization still go?
Yes, email COO and we will review your case.
 - Q: Can alumni attend in place of Officers at COO Meetings?
At least advisor must go, alumni can attend the meetings but will not count for attendance at the training or at the COO meetings.
2. Student Involvement Day
 - a. Encouraged to get to know student body
3. COO Meeting dates

- a. Meeting themes, dressing up is encouraged.
- b. Choose a liaison that will attend COO meetings regularly.
- 4. Council of Finance Application/Nominations open until 21st
 - a. Voting will be at Student Organization training

Q: What time do applications for these opportunities expire?
5 pm on the day they're due.

Meeting was adjourned at 2:47 pm.