

PAYMENT INFORMATION

Payment Deadlines

Semester	Priority Registration Begins for Declared Majors	Regular Registration Begins for all students	Payment Deadline for Regular Registration	Late Registration*	Payment Deadline*
Summer I 2005	April 9	April 16	May 26, 6pm	May 27	June 8, 6pm
Summer 9-week 2005	April 9	April 16	May 26, 6pm	May 27	June 14, 6pm
Summer II 2005	April 9	April 16	June 30, 6pm	July 1	July 13, 6pm

*Payment or payment arrangements for late registration and schedule changes must be made in Student Accounting, S310, by the date listed. Payment not received by these dates will result in cancellation of classes.

IMPORTANT- IF YOU ALLOW YOUR CLASSES TO BE CANCELLED FOR NON-PAYMENT, THEY WILL NOT BE REINSTATED.

How Much Do You Owe?

After registering, visit UHD's e-services at www.uhd.edu/eservices and access **My Payment Info** for an online fee statement.

Payment Options

UHD gives you two payment options: you may pay in full or you may pay on the installment plan.

- **Full payment**--You may make your payment in full by check, credit card (VISA, Discover, and/or MasterCard) or cash.
- **Installments**--You may choose to make your payments in three installments. **Installments are available for the Fall and Spring semesters only. Make your installment payments online** via UHD's e-services www.uhd.edu/eservices or in person at the Cashier's Office. If you have questions, please call the Cashier's Office, 713/221-8196. Installment due dates are found in the Academic Calendar at the front of this bulletin.

Payment Methods

Web

You may access UHD's e-services www.uhd.edu/eservices to make full or installment payments using your VISA, MasterCard or Discover credit card.

Mail/Fax

Send or fax the completed Method of Payment Form, page 24, with check, money order or, when faxing, signature authorizing VISA, Discover or MasterCard charge. The Texas driver's license of the person signing the check and Student ID number must be on the face of the money order/check in order to process for payment. Be sure to enclose the proper amount. Classes will NOT be saved with less than the minimum required amount. Payment must be **received** by the payment deadline for each semester. (UHD does not receive mail on Saturdays.)

NOTE: If any check previously posted to your account, regardless of issuer, was returned due to insufficient funds or payment was stopped you may not be able to pay by check at this time. If you are unsure of your ability to pay by check, please pay by another method or contact the cashier's office to verify your status. Classes will NOT be saved if your check cannot be accepted.

If your check is returned due to insufficient funds, your classes will be dropped if the check is not paid within 10 days.

In Person or Drop Box

You can pay in person at the Cashier's office during their business hours, Monday–Thursday 8am to 6pm, Friday 8am to 5pm or use the drop box outside the Cashier's Office 24 hours a day. If using the drop box, please enclose the Method of Payment Form found on page 24 in a sealed envelope along with your payment or credit card information and place in the drop box by the payment deadline.

PAYMENT INFORMATION *(continued)*

Payment Methods (continued)

Financial Aid

Once your file is complete, most financial aid awards will be credited to your account automatically when you are registered for the same number of hours for which you are awarded. See page 8 for more information.

It is your responsibility to monitor your account to verify that your financial aid has been posted by the payment deadline. You can check your account online through the **My Payment** option on e-services. If the financial aid is not listed under Payments, it has not been posted to your account. If your financial aid is not posted by the payment deadline, you **MUST** make other arrangements or your classes will be dropped.

If your financial aid does not pay your full balance, you **MUST** either pay the remaining balance by the payment deadline or contact the Cashier's office to set up a payment arrangement.

Credit Card Payment

Credit Card payments should be made online using e-services. If, for some reason, you **MUST** make your credit card payment in person, you need to be aware of this credit card refund policy.

IMPORTANT

If you pay in person by credit card and you make a schedule change that creates a refund, you **WILL NOT BE ISSUED A REFUND UNLESS YOU REQUEST IT**. You must come to the cashier's office **WITH THE SAME CREDIT CARD** and request the refund. If you do not request a refund, the credit will be applied to your next semester.

Refunds for online credit card payments will automatically be processed back to the card used.

Undergraduate Tuition and Fees

Summer 2005

UNDERGRADUATE TUITION AND MANDATORY FEES

Hours	Tuition		Mandatory Fees						Total		
	Texas Resident	Non-Resident	Center Fee	Student Service Fee	Intl Education Fee	Inci-dental Fee	Records Office Fee	Library Fee	Texas Resident	Non-Resident	Int'l
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
19+	106/hr	364/hr	25	120	1	150	11	40			
19	2014	6916	25	120	1	150	11	40	2361	7263	7308
18	1908	6552	25	120	1	150	11	40	2255	6899	6944
17	1802	6188	25	120	1	150	11	40	2149	6535	6580
16	1696	5824	25	120	1	150	11	40	2043	6171	6216
15	1590	5460	25	120	1	150	11	40	1937	5807	5852
14	1484	5096	25	120	1	140	11	40	1821	5433	5478
13	1378	4732	25	120	1	130	11	39	1704	5058	5103
12	1272	4368	25	120	1	120	11	36	1585	4681	4726
11	1166	4004	25	110	1	110	11	33	1456	4294	4339
10	1060	3640	25	100	1	100	11	30	1327	3907	3952
9	954	3276	25	90	1	90	11	27	1198	3520	3565
8	848	2912	25	80	1	80	11	24	1069	3133	3178
7	742	2548	25	70	1	70	11	21	940	2746	2791
6	636	2184	25	60	1	60	11	18	811	2359	2404
5	530	1820	15	50	1	50	11	15	672	1962	2007
4	424	1456	15	40	1	40	11	12	543	1575	1620
3	318	1092	15	30	1	30	11	9	414	1188	1233
2	318	1092	15	20	1	20	11	6	391	1165	1210
1	318	1092	15	10	1	10	11	3	368	1142	1187

All fees subject to change without notice.