

# REGISTRATION AND SCHEDULE CHANGES

## Schedule Changes

Once you have registered, you may change your schedule or add a class through the first day of classes during a summer semester or first week of classes during a Spring or Fall. You may register, change your schedule and make payment online.

If you are a new student or are not eligible for self-advising, you must see an academic advisor if you are adding any course for which you have not been previously advised. Your advising approval form must be presented when you add the new course.

## IMPORTANT

**Once you have made initial payment of tuition and fees, any class you add will be saved and you will remain financially obligated for the class even if you do not attend it. If you do not want to keep the class, you must drop it by the Day of Record in order to lose the financial obligation.**

## Withdrawing

If you wish to drop any or all of your classes, you are responsible for doing so online by the deadlines published in the Academic Calendar. A class dropped through the published **Day of Record\*** will not appear on your transcript; one dropped after the **Day of Record\*** and through the published **drop deadline\*** will appear with a grade of W. (\*See the Academic Calendar at the front of this schedule for these dates.)

Please see the **Refunds** section for information concerning refunds of tuitions and fees.

## How to read the Online Class Schedule ([www.uhd.edu/eservices](http://www.uhd.edu/eservices))

CRN	SUBJ	CRSE#	COURSE TITLE	BEGIN TIME	END TIME	DAYS	LOC	ROOM	INSTRUCTOR	DELIVERY MODE	STATUS	FEE	EXAM
10695	CJ	1301	Crime, Law, and Society	10:00am	11:15am	MW	D	C120	Engram, P	F	Open	N/A	Details

  

<p><b>SUBJECT</b> The letters identify the subject area.</p>	<p><b>COURSE NUMBER</b> The first digit indicates the academic level. The second digit indicates the number of semester credit hours which the course carries.</p>	<p><b>MEETING DAYS</b> M Monday T Tuesday W Wednesday R Thursday F Friday S Saturday</p>	<p><b>LOCATION</b> 9 Online A Aldine ISD D Downtown E Alief ISD G Stafford ISD H UH TAP Tape U TUC @ the Woodlands W UHS @ Cinco Ranch X Houston ISD Y FT Bend ISD</p>	<p><b>INSTRUCTOR</b> Subject to change. When "STAFF" appears in place of an instructor, the instructor has not yet been assigned.</p>	<p><b>STATUS</b> Course availability for registration.</p>	<p><b>FEE</b> Additional course fee.</p>
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<p><b>COURSE REFERENCE NUMBER</b> A unique 5-digit number that corresponds to a specific section of a class and that you use to select the correct class when registering.</p>	<p><b>COURSE TITLE</b> Describes the class.</p>	<p><b>MEETING TIME</b> Most classes meet three times a week for an hour, two times a week for an hour and a half, or once a week for three hours.</p>	<p><b>ROOM</b> The letters identify the building. The first digit indicates the floor number. A Academic Building C Commerce Building N Main Building North Side S Main Building South Side</p>	<p><b>DELIVERY MODE</b> C Computer/Online F Face-to-Face I Interactive TV (ITV) T Tape</p>	<p><b>EXAM</b> Final exam date.</p>
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