

# UHD GLOSSARY OF IMPORTANT TERMS

## **20<sup>th</sup> Day / Reporting Day**

The final day to pay for late registration; classes dropped at this deadline for non-payment will not be reinstated.

## **Academic Building / "A" Classrooms**

Classroom wing located within the One Main building. Classrooms in the Academic building begin with "A".

## **Academic Calendar**

The calendar of important dates for a semester. All students are expected to be familiar with the dates listed there, such as payment and drop deadlines. The Academic Calendar may be found online at [www.uhd.edu/academic/calendar.htm](http://www.uhd.edu/academic/calendar.htm).

## **Academic Standing**

A designation that refers to your academic performance. The options are Good Standing (00), Probation (P1,2) or Suspension (S1,2,3).

## **Account**

Your record of tuition and fees paid and owed to the university.

## **Accreditation**

Recognition by an agency responsible for verifying that a university is capable of offering quality programs. UHD is accredited by the Southern Association of Colleges and Schools.

## **Advising**

The process of discussing class and registration options with a college representative; for some students, undeclared majors for instance, advising is required prior to registration.

## **Advising Form (WADVAPP)**

A Banner form that records classes an advisor approves you to take.

## **Banner**

UHD's computer system for student records, such as registration, grades, payment, etc.

## **Catalog**

A printed and online publication that describes the university's academic policies, degree programs and course offerings. You are responsible for familiarizing yourself with the contents of the UHD Catalog.

## **CIB**

Campus Information Board; a web site that contains most information of interest to a student (located at [www.uhd.edu/cib](http://www.uhd.edu/cib)).

## **Class Schedule**

The listing of classes offered for a semester; found online at e-services.

## **Closed Class**

A class that is full.

## **College**

An academic unit within a university. At UHD there are 5 colleges: the College of Business, College of Humanities and Social Sciences, College of Public Service, College of Sciences and Technology and University College.

## **College-Level-Credit**

A unit of measurement for college classes; does not apply to developmental classes or classes taken at non-accredited institutions; most classes earn you three college-level-credit hours.

## **Common Core**

A set of classes required of all students, also called the core.

## **Commerce Building / "C" Classrooms**

Building located at 101 Main @ Commerce Streets that houses classrooms, the College of Public Service and the Criminal Justice and Urban Education departments. Classrooms in the Commerce building begin with "C".

## **Core Courses**

A set of classes required of all students, also called the common core

## **CRN Course Reference Number**

A unique 5-digit number that corresponds to a specific section of a class and that you use to select the correct class when registering.

## **Day of Record**

The official census or reporting date for the university. The Day of Record is also an important deadline for many activities as listed in the Academic Calendar.

## **Dean**

The person in charge of a college.

## **Developmental Classes**

Classes required of certain students, as determined by placement exams, that prepare students for college-level classes.

## **Doctor**

Someone who has earned a PhD or EdD degree.

## **Drop**

To withdraw from one or more classes by the day of record. See Academic Calendar for important dates.

## **Emergency Loan**

A short-term loan provided by UHD to students who are unable to otherwise make their first installment payment. Emergency loans are only available in the Fall and Spring semester. An emergency loan must be repaid, with interest, in 75 days.

## **e-services**

UHD's automated web services for students that includes services such as registration, payment, class schedule lookup, grades access, etc.

## **Freshman**

A student who has earned between 0 and 30 college-credit hours.

## **Full-Time**

Refers to a student's course load; for undergraduates, 12 hours or more is considered full-time; graduate students with 9 or more hours are considered full-time during the fall and spring semesters. During summer sessions, for undergraduates, 6 hours or more is considered full-time. For graduate students, depending on the program, the regular load for one combined summer session (9 weeks) is 6-9 credit hours.

## **GPA Grade Point Average**

A numeric representation of your academic performance usually calculated by dividing the number of grade points you have earned by the number of credit hours you have attempted.

## **GatorCard**

GatorCard is official UHD ID. The GatorCard allows students to select a method of financial aid and refund disbursement.

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## **GatorMail**

GatorMail is an automatically assigned student e-mail account. UHD will use GatorMail to communicate important information to you.

## **Graduate**

A designation that refers to a student who is seeking a master's degree or doctorate or a course that is taught toward one of those degrees. At UHD, graduate courses begin with 6000.

## **Hold**

A restriction placed on your record that prohibits registration, release of transcripts and the release of diploma. A hold usually means that you owe money or transcripts to the university.

## **ID/Identification Number/UHD-ID**

The number you are identified by in Banner. The ID is also used to access e-services. Also **Identification Card**, a picture identification obtained from Student Activities & Events and required to access services such as the Library and computing labs. See GatorCard.

## **Incomplete**

A grade (I) given at the discretion of an instructor when a student is unable, due to extenuating circumstances, to complete some component of the course, for example, the final exam. See the UHD Catalog for more information on the resolution to a grade of I.

## **IP**

In Progress; a grade given in certain courses that indicates that the course has not yet been successfully completed.

## **Junior**

A student who has earned between 61 and 90 college-credit hours

## **One Main Building**

The main building of the UHD campus located at One Main Street. Classrooms in this building begin with "N" or "S".

## **Override**

An approval given in Banner that allows you to register for a class that is full or restricted

## **PIN**

A 6-digit code used in conjunction with the ID to access web services. The PIN is set by the student.

## **Probation**

An academic standing that indicates that a student is not performing satisfactorily in course work as reflected by your GPA. See the UHD Catalog for more information on GPA requirements.

## **Purge**

When all registered classes are dropped if a form of payment was not made by the deadline.

## **Registration & Information Bulletin**

A published (printed and online) set of information meant to guide students through registration and the semester. You are expected to familiarize yourself with the contents of the Information & Registration Bulletin.

## **Reading Days**

Study days set aside during long semesters before final exams.

## **Shea Building / "B" Classrooms**

Building located at Main and Shea Streets that houses the College of Business. Classrooms in the Shea building begin with "B".

## **Senior**

A student who has earned more than 90 college-credit hours.

## **Sophomore**

A student who has earned between 31 and 60 college-credit hours.

## **Suspension**

An academic standing that follows probation when you have failed to maintain at least a 2.0 semester GPA. There are three levels of suspension. See the UHD Catalog for more information on suspension.

## **Syllabus**

An instructor's outline of the class being taught which usually includes information about instructor expectations, grading policies, etc.

## **Transcript**

A record of academic coursework taken at a school. A transcript is considered official when it is sent directly from one institution to another.

## **Undergraduate**

A designation that usually refers to a student who has not yet earned a bachelor's degree or a course that is taught toward a bachelor's degree. At UHD, all undergraduate courses are numbered 1000 – 4000.

## **Withdraw**

To drop one or more of your classes after the Day of Record and up to the last day to withdraw. See Academic Calendar for important dates.