



Temporary Food Dealer's Permit/Request

UHD Environmental Health & Safety (EHS) Office
Suite- South 101, Houston, Texas 77002 (713)-221-8040

1. Organization Name: _____
Address: _____
Responsible Party: _____ Telephone: _____

*Note: All Student Organizations **MUST** have a Student Activities & Events Department approval signature prior to submitting form to the EHS Office.

2. Location where the food operation will occur: _____

3. Request for Space submitted to Community Relations & Conference Services Office?
Yes ___ No ___

4. List all food items to be served: _____

***5. Where and in what manner will the food items be prepared?** (If commercial preparation name of establishment, **if being served (catered) by vendor all license/certification must be turned in 7 days prior to event.**) _____

6. Where and in what manner will the food items be stored? _____

7. What arrangements have been made for the disposal of all rubbish, trash, and garbage associated with the food operation? _____

8. Purpose of the activity? _____

9. Date of activity? _____ Time of Activity: _____
Part of a larger event? Yes ___ No ___ If Yes, name of Event _____

9. Will the food operation require the use of an open grill, barbeque pit, sterno, or similar fuels?
Yes ___ N ___ If Yes, you must fill out a **Permit for Portable and Charcoal Grills.**

I HAVE READ, UNDERSTAND, AND AGREE TO ABIDE BY THE POLICIES, PROCEDURES AND GUIDELINES WHICH ADDRESS THE USAGE OF THE TEMPORARY FOOD DEALER'S PERMIT (See UHD Food Service Sanitation Manual)

Printed Name: _____ Date: _____

Requesting Signature: _____ Date: _____

* Student Activities & Events Signature: _____ Date: _____

ISSUED BY: UHD ENVIRONMENTAL HEALTH & SAFETY OFFICE

Issuer's Signature: _____ Date: _____

NOTE: This form must be filled out completely, signed and approved by the UHD Safety Officer **seven working days prior to event.** You may reach him at (713) 221-8040 with any questions prior to submitting it back to the Community Relations and Conference Services Office with your Reservation Request forms for final approval and confirmation.