NAME/SOCIAL SECURITY NUMBER CHANGE FORM

Registrar's Office
One Main Street, Suite N330, Houston, Texas 77002-1001
www.uhd.edu 713-221-8999

UH-Downtown

STUDENT ID NUMBER

Date

FULL NAME – as it appears in UHD records (please print)

Last First Middle

Maiden name Previous last name

DATE OF BIRTH

Month Day Year

CONTACT INFORMATION

Telephone – Home number
Area code *Do not use pager numbers

Telephone – Work number
Area code

NAME CHANGE CORRECTION

Last (change to) First (change to) Middle (change to)

Maiden or other (change to)

REASON FOR CHANGE (check one):

☐ Marriage ☐ Divorce ☐ Court Order ☐ Naturalization Other (please specify) _____

NOTE: Original legal documentation must be presented when requesting a name change or correction, i.e. marriage certificate, divorce decree, naturalization certificate, etc. The Registrar's Office will also need to make a copy of your Social Security card and/or driver's license/state ID.

SOCIAL SECURITY/STUDENT ID CHANGE OR CORRECTION

Change to: Create UHD ID Number:

NOTE: A social security card must be presented as proof of correct number. The Registrar's Office will make a copy of your SS card, along with your Driver's License/State ID for identification purposes.

_____ _____ _____
Student Name (print) Student Signature Date

*** IMPORTANT ***

If you use Financial Aid, you MUST also request this change at the Office of Scholarships & Financial Aid (S330/713 221-8041), in order for your request to be fully completed

FOR OFFICIAL USE ONLY

Naturalization Certificate No. _____ INS #A _____

City _____ State _____ Date _____

Name as it appears on the Naturalization Certificate: _____

Documents submitted: _____

Generated ID Received by _____ Processed by _____

Revised 12/01/2004