



Criminal Justice Training Center

Criminal Justice Training Center
2012 Calendar
Basic Peace Officer Certification

<u>COURSE</u>	<u>HOURS</u>	<u>DATE</u>
BASIC PEACE OFFICER #263 (DAY)	700	APRIL 30, 2012 THRU AUGUST 22, 2012
BASIC PEACE OFFICER #2641 (NIGHT)	700	AUGUST 20, 2012 THRU APRIL 14, 2013
BASIC PEACE OFFICER #265 (DAY)	700	AUGUST 27, 2012 THRU DECEMBER 19, 2012

Basic Peace Officer Licensing courses are conducted at the University of Houston-Downtown, Criminal Justice Training Center:

Day courses meet Monday thru Friday.
8:00 AM to 5:30 PM, Monday thru Friday
*3 Driving Labs

Morning courses meet Monday thru Friday.
8:00 AM to 12:30 PM, Monday thru Friday
*3 Driving Labs

Night courses meet Monday thru Friday.
6:00 PM to 10:30 PM, Monday Friday
*3 Driving Labs

*Driving Labs are held on Saturdays, dates vary for each Basic Peace Officer Training Class

This course is designed to provide the student with preparatory training for the law enforcement profession. The Criminal Justice Training Center is dedicated to a blend of practical application and educational quality and has established a reputation of academic excellence. In order to be eligible to enter the Basic Peace Officer Certification Course you must comply with all the requirements as outlined.

As per TCLEOSE Rule 217.1, If you have any of the following, you cannot enter this Academy:

1. Any prior convictions for Felony Offense (No statute of limitation)
2. Any prior conviction for Class A Misdemeanor (No statute of limitation)
3. Any prior conviction of a Class B Misdemeanor (Within 10 years)
4. Any prior conviction of any offense of Family Violence (No statute of limitation)
5. Any open warrants, Class C Misdemeanor or above
6. A Texas Driver's License that is currently under Suspension, Revocation, or Cancellation

Acceptance into the course is contingent upon completion of all of the steps listed below:

In order to reserve a spot in a Basic Peace Officer Certification Course you will need to submit the application for admission and pay the NON REFUNDABLE \$50.00 registration and building fee. Reservations are accepted on a first come first serve basis. If you are unable to attend your reserved class you may credit the fee to another class within one-year.

On your first day of class you will need to have the following completed and ready to turn in (per TCLEOSE Rule 215.15):

1. Statement of Applicant (Included in the packet)
2. Form L-2, Declaration of Medical Condition, completed by a licensed physician along with the Medical Screening Form (form AE-6)
3. A complete fingerprint criminal history check from the Texas Department of Public Safety. This must be completed before your first day/night of class.
4. Form L-3, Declaration of Psychological and Emotional Health, completed by a licensed psychologist/psychiatrist
5. Certified copy of birth certificate (must be 21 or before completion of the Basic Peace Officer Academy)*
6. High school diploma or G.E.D., or 12 college hours
7. Copy of valid driver's license
8. If you are a military veteran your DD214 discharge papers***

*** If you are a veteran you will need to have copies of all transcripts from other schools

****YOU MUST BE A U.S. CITIZEN IN ORDER TO BE LICENSED BY TCLEOSE****

EFFECTIVE JANUARY 6, 2011 the total course fees for the Basic Peace Officer Course will be \$2000.00. A \$50.00 payment is required prior to the 1st day of class in order to reserve a position in the Academy.

Reservations are accepted on a first come, first served basis. If you are unable to attend your "reserved" class, your reservation fees may be credited to a future class upon request, within the same training year.

All cadets are required to make minimum payment of \$300.00 in MONEY ORDER OR CASHIER CHECK, PAYABLE TO UHD-CJTC, ON THE FIRST DAY OF CLASS, (if you need parking) \$350.00 for the full time day class, and \$400.00 for the part-time classes. There are 3 payment plans available for the Basic Peace Officer Course. The \$2000.00 fee covers all tuition, books, uniforms, binders, handouts and other training materials as well as cadet insurance, range fees, targets and ammunition.

Payment Plans Available at UHD-CJTC

1. \$300.00 paid on 1st day and a Promissory Note filled out by Cadet to arrange Monthly payment to pay off the remainder of the course fees by Mid-Term of that class
2. Pay the course in full on day one
3. \$300.00 paid on day one and eligible Veterans can apply their G.I. Montgomery Bill through the V.A. to pay for the course.

Financial Aid is not available for this course through UHD

Effective September 1, 2006 Personal Checks are no longer accepted

The University will accept payment on the following Credit Cards:

1. MasterCard
2. Visa
3. Discover

You may also pay Cashier Check or Money Order

Reservation fees and registration forms should be mailed to:

University of Houston –Downtown

Criminal Justice Training Center

1002 Commerce St. C-112

Houston, Texas 77002

If you have additional questions, you may call 713-221-8690 between 8:00am-5:00pm

Monday through Friday

Material provided in the Basic Peace Officer Course: (\$1, 800.00 total fees)

Tuition for 700 classroom-training hours

- 2 Student loose -leaf notebook binders (3 inches)
- 1 Traffic and Criminal Codes Law Book
- 1 st-80 Damage Scale Booklet
- 1 st-100 Accident Investigation Manual
- 1 Black ink pen
- 1 #2 lead pencil for exams
- 12 Shot gun shells .12 gauge and target
- 450 .38 special rounds for 3 courses of fire in pistol qualification
- Range fees and Targets for qualification
- 1 Cadet Handbook and Rule Manual
- 2 Cadet long sleeve gray uniform shirts with logo and sleeve patch*
- 1 Cadet nametag (gold)
- 2 Cadet Uniform trousers (slate gray)*
- 1 Cadet Black Uniform tie
- 2 Cadet physical training shirts with academy logo*
- 1 Cadet sweat pant with logo*
- 1 Cadet Uniform Belt with brass buckle and tip
- 12 Scantron Cards for examination
- 1 Complete set of TCLEOSE Learning Objectives for Course #1000
- 1 Set of TCLEOSE rules and the Texas Occupations Code
- Copies of required "hand-outs" and Academy "work books" in various topics
- 1 Cadet insurance policy (for term of Academy)
- *XL and larger will be charged an additional fee

Students must provide his/her own

- L2 Medical and Drug Screening Results
- L3 Psychological evaluation
- Fast Fingerprint Applicant Services of Texas
- TCIC/NCIC Background check ** Must received back from Austin before 1st day of class*
- Notebook paper
- Lunch
- Socks
- Underwear
- Running Shoes
- Classroom shoes (Black)

Parking Permit for duration of the Academy \$50.00 (4 MONTHS) \$100.00 (8 MONTHS)

Student may attend the following Certification Courses during the Academy at their own expense:

Radar Certification	\$35.00
ASP Baton Certification	\$35.00
O.C. Pepperspray Certification	\$25.00
Mobile Video Certification	\$35.00
Human Trafficking	\$25.00

700- HOUR BASIC PEACE OFFICER COURSE
(EFFECTIVE September 19, 2006)

In accordance with Commission regulations, the Basic Peace Officer Course shall consist of a minimum of 618 classroom hours and shall include, but not be limited to, the subjects set forth below. This is the recommended sequence for teaching the course. Academies may change the sequence, if necessary.

*=MORE THAN MINIMUM HRS.

SUBJECT	HOURS	UHD
Introduction and Orientation	2	8*
1. Fitness and Wellness, and Stress Management	14	36*
2. Professional Policing	10	10
3. Professionalism and Ethics	8	8
4. U. S. & Texas Constitutions, Bill of Rights and Criminal Justice System	12	12
5. Multiculturalism and Human Relations	12	12
6. Code of Criminal Procedure	16	20 *
7. Arrest, Search and Seizure	24	24
8. Penal Code	40	52*
9. Traffic	68	68
10. Intoxicated Driver and SFST	24	28*
11. Civil Process	8	8
12. Alcoholic Beverage Code	4	4
13. Health and Safety Code-Controlled Substances Act	8	8
14. Family Code- Juvenile Issues	10	10
15. Written and Verbal Communication	28	28
16. Spanish	16	16
17. Force Options	24	24
18. Mechanics of Arrest	40	40
19. Firearms	40	40
20. Emergency Medical Assistance	16	16
21. Emergency Communications	12	12
22. Professional Police Driving	32	32
23. Problem Solving and Critical Thinking	4	4
24. Patrol/Consular Notification	42	42
25. Victim of Crime	10	10
26. Family Violence and Related Assaultive Offenses	20	20
27. Crisis Intervention Training (CIT) and Mental Health Code	24	24
28. Hazardous Materials Awareness/Crowd Control	6	8*
29. Criminal Investigation	44	48*
<u>Including:</u> Introduction, General, Protection of and Crime Scene Search, Interviewing Techniques, Booking Procedures, Courtroom Demeanor and Testimony, Case Management		
EXAMS/COURSE REVIEW		30
TOTAL HOURS	618	702

UNIFORM POLICY

All cadets will wear the uniform describe below for all classes and Class related activities. No cadet will be allowed in Class, or to participate in related activities “out of uniform” without the permission of the Coordinator. Failure to have a properly cleaned uniform available for Class will not be considered an excuse for absence.

All cadets will be expected to be in the proper uniform and to maintain it in a clear and well-repaired condition for the duration of their academy class schedule.

Only the following will be accepted as cadet uniform (received from Direct Action after registration)

SHIRT
2 EACH

Cadet Gray, long sleeve uniform shirt (academy logo on left chest), provided by the Academy. Replacement or Additional shirts may be purchased through Direct Action Company

SLACKS
2 EACH

Black in color, provided by the Academy

BELT
1 EACH

Black web, with a brass military-style buckle, provided by the Academy. The buckle and end tip, on the belt, is to be kept highly polished and free of scratches.

TIE
1 EACH

Black, clip-on uniform tie, provided by the Academy.

**SHOES/
BOOTS**

Black leather, will be provided by the CADET. Western boots are permitted, provided they are all the same color throughout the boot, have a plain toe with no stitching or silver points. Military style boots, engineer boots, leather sport shoes or any other type of shoe/boot with large buckles or cleats will not be permitted. Shoes/boots will be clean with no mud or foreign matter on them and will be polished at all times. If low cut shoes are worn, socks will be either dark navy blue or black. Female Cadets may wear stockings of neutral tan color only.

FITNESS TRAINING REQUIREMENT

The Criminal Justice Training Center Fitness Training Program consists of a total of twenty (20) hours of physical training. The basic cadet is expected to participate and effectively demonstrate a minimum standard of fitness as required for completion of the Basic Peace Officer Course.

The objectives of the fitness program are as follows:

1. Provide a basic fitness program to improve overall student conditioning, and
2. Provide a proper fitness orientation to help the student sustain a physical conditioning program after completion of the academy.

The fitness training sessions will be approximately thirty (30) minutes long, and will begin at the end of the classroom day. Night academies will exercise four evenings per week. Day academies will exercise four days per week.

The fitness training sessions may consist of any of the following:

1. Stretching
2. Calisthenics
3. Aerobics
4. Jogging
5. Running stairs
6. Self defense techniques
7. Mechanics of arrest techniques

The Criminal Justice Training Center will provide two T-shirts and one jogging sweat bottom for workout purposes. Additional gear may be purchased through the Criminal Justice Training Center. The student will provide undergarments, white sweat socks, and running shoes. Only Criminal Justice Training Center outer garments will be worn during workout sessions.

It is important the student understands the need to properly assess their health and physical condition problems prior to enrolling in the Basic Peace Officer course. Individual conditioning prior to starting the course is strongly encouraged.

Those who fail to successfully participate in the fitness-training program will not have met the minimum standard for completion of the Basic Peace Officer Certification course.

University of Houston-Downtown Criminal Justice Training Center

Basic Peace Officer Certification

Physical Fitness Test and Rating Scale

Men:

Two- Mile Run:

Time:	Points
15:49-16:30	1
15:24-15:48	2
14:55-15:23	3
14:26-14:54	4
13:57-14:25	5
13:28-13:56	6
12:59-13:27	7
12:30-12:58	8
12:01-12:29	9
12:00-Less	10

Pull Ups:

Number	Points
2-3	1
4-5	2
6-7	3
8-9	4
10-11	5
12-13	6
14-15	7
16-17	8
18-19	9
20 or more	10

Female:

Two- Mile Run

Time	Points
17:56-18:45	1
17:21-17:55	2
17:01-17:20	3
16:31-17:00	4
15:51-16:30	5
15:31-15:50	6
15:01-15:30	7
14:31-15:00	8
13:46-14:30	9
13:45-Less	10

Pull Ups: (modified)

Number	Points
10-11	1
12-13	2
14-15	3
16-17	4
18-19	5
20-21	6
22-23	7
24-25	8
26-27	9
28 or more	10

Tested on entry, mid-term, and final week

Total possible points per test 40

Minimum points required to pass 28(70%)

Cadets that score less than 70% on entry test and/or mid-term P.T, test will be counseled & will be on Probation Status pending the Final P.T. test. Final P.T. test must be at least 70% to satisfactorily complete the required physical training portion of the Academy.

(This P.T. scale and test is the one used by the F.B.I, at Quamico Virginia)

University of Houston-Downtown Criminal Justice Training Center

Basic Peace Officer Certification

Male:

Push Up (No time limit):

Number Completed	Points
25-30	1
31-35	2
36-40	3
41-45	4
46-50	5
51-55	6
56-60	7
61-65	8
66-70	9
71 or more	10

Sit Ups: (2 min)

Number Completed	Points
46-51	1
52-57	2
58-63	3
64-69	4
70-75	5
76-81	6
80-87	7
88-93	8
94-99	9
100 or more	10

Female:

Push Ups:

Number Completed	Points
14-17	1
18-21	2
22-25	3
26-29	4
30-33	5
34-37	6
38-41	7
42-45	8
46-49	9
50 or more	10

Sit Up (2min)

Number Completed	Points
46-51	1
52-57	2
58-63	3
64-69	4
70-75	5
76-81	6
82-87	7
88-93	8
94-99	9
100 or more	10

Tips to improve the 2 mile run:

1. Plan to run 6 days a week
2. Your first objective is to build up to the level where you can cover 2 miles without walking
3. Gradually increase your pace
4. Best cover 2 ½ miles rather than just 2 miles
5. Modified interval training builds strength, speed, and endurance. Run 10 to 12 “440's at 2:02 to 2:04 pace with a slight rest interval between each. This is the pace for a 16:30 2 mile run.

Tips to improve pull-ups:

Perform the following exercises (for both pull-ups and push-ups) 3 days a week (for example MWF)

Lat Pull Down-Universal Gym:

1. Select a weight you can pull down 10 times (reps)
2. Complete 3 sets of 10 reps
3. Every week increase weight 10 lbs, if possible
4. Females-lay on incline board and pull bar to upper chest
5. Males-pull bar to back of neck from kneeling or sitting position

Curls:

1. Select a weight you can curl 10 times (rep)
2. Complete 3 sets of 10 reps
3. Every week increase weight 5 to 10 lbs if possible
4. Reverse curls (palms down) alternate sets reverse curls (palms up)

Rowing:

1. Select a weight you can row 10 times (rep)
2. Complete 3 sets of 10 reps
3. Every week increase weight 10 pounds
4. Bent over rowing (keep head up)
5. Upright rowing (pull up to chin)

Tips to improve push-ups:

Bench Press-Free weights or Universal Gym:

1. Select a weight you can press 10 times
2. Complete 3 sets of 10 reps
3. Every week increase weight 10 pounds

Tricep press or lat machine tricep press

1. Select a weight you can press 10 times
2. Complete 3 sets of 10 reps
3. Every week increase weight 5 to 10 lbs if possible

Military press - Free weights or Universal Gym:

1. Select a weight you can press 10 times
2. Complete 3 sets of 10 reps
3. E-every week increase weight 5 to 10 lbs if possible

Dip station:

1. Stan with 5 to 10 reps, if you can't go all the way down, go 1/4 to 1/2 way down
2. Complete 3 sets of 5 -10 rep
3. Increase 2 or more reps per week

Tips to improve abdominals:

Sit Ups:

1. Strive for a minimum of 50 reps each day (regular sit-ups)
2. On "lower body days" add crunches (unsupported sit up with legs held in the air) 3 sets of 10 reps

Leg lifts

1. Do one leg in the air first then bring second leg up even with the first (do not lift both legs at one time)
2. Do 25 reps for one set. Hold a tight abdominal muscle while the legs are in the air. Relax the abdominal when returning the legs to the ground
3. Add 5 reps each week

Roman Chair:

1. Start-with 10 reps the first week. Bringing the knees up to the chest, keep the back pressed flat against the back of the chair.
2. Work the oblique's, twist at the waist as you raise your knees and bring the knees up to the left arm rest on one and the right arm rest on the next and alternate:
3. Increase 5 reps per week

REGISTRATION
FORMS

High School or GED information

Name of your high school _____ City _____ State _____
Did you graduate? Yes No Date of graduation _____

If you did not graduate from high school, do you have a GED Certificate? Yes No

Applicant's Place of Birth
City _____ State _____

Residency Status:
Are you a U.S. citizen? Yes No

If "no", state country of citizenship: _____

Military Information
Are/were you a dependent of military personnel? Yes No

Have you ever been a member of the U.S. Armed Forces? Yes No

If "yes", complete the following information:
Date of induction: Month/Year _____

Location of induction: City _____ State _____

If inducted in Texas, length of residency in Texas prior to induction: _____ years

Date of release from active duty: Month/Year _____

Are you currently using Veteran's benefits? Yes No

- 1. White/Non-Hispanic _____
- 2. Black/African American _____
- 3. Hispanic _____
- 4. Asian/Pacific Islander _____
- 5. Native American _____

Gender
 Male Female

Date of Birth
_____|_____|_____|_____|_____|_____|

Certification: I hereby agree to abide by all rules and regulations of the University of Houston-Downtown. I certify this information is correct. I understand that misrepresentation and omission of information may be cause for denial of training credit.

Signature _____ Date _____

Statement of Applicant

In accordance with Chapter 1701, Occupations Code and Texas Law Enforcement Officer Standards and Education Rules.

I attest that I meet the current enrollment standards

S215.15 Enrollment Standards and Training Credit.

(a) In order for a person to enroll in any law enforcement training program instruction in defensive tactics, arrest procedures, firearms, or use of a motor vehicle for law enforcement purpose, the academy must have on file:

- (1) written documentation that the person is currently licensed by the commission; or
- (2) if the person is not licensed by the commission, documentation that the person:

- (A) has never been on court -ordered community supervision or probation for any criminal offense above the grade of a Class B misdemeanor or a Class B misdemeanor within the last ten years from the date of the court order;
- (B) is not currently under indictment for any criminal offense;
- (C) has never been convicted of an offense above the grade of a Class B misdemeanor or a Class B misdemeanor within the last ten years.
- (D) Has never been convicted of any family violence offense;
- (E) Is not prohibited by state or federal law from operating a motor vehicle; and
- (F) Is not prohibited by state or federal law from possessing firearms or ammunition;

(b) For the purpose of this section, the commission will construe any court-ordered community supervision, probation or conviction for a criminal offense to be its closest equivalent under the Texas Penal Code classification of offenses if the offense arose from;

- (1) another penal provision of Texas law; or
- (2) a penal provision of any other state federal; Military or foreign jurisdiction.

(c) A classification of an offense as a felony at the time of conviction will never be changed because Texas law has changed because Texas law has changed or because the offense would not be a felony under current Texas law.

(d) In order for a person to enroll in any basic peace officer training program which provides instruction in defensive tactics, arrest procedures firearms or use of a motor vehicle for law enforcement purpose, the academy must have on file:

- (1) a high school diploma;
- (2) a high school equivalency certificated and has completed at least 12 hours of Higher education with at least a 2.0 grade point average on a 4.0 scale; or
- (3) an honorable discharge from the armed forces of the United States after at Least 24 months of active duty service;

(e) The commission will award training credit for any course conducted by e. licensed academy provided by commission rules unless:

- (1) the course is not taught as required by commission rules and the advisor} - board;
- (2) the training is not related to a commission license; or
- (3) the advisory board, the academy, the academy coordinator, the course coordinator, or the instructor substantially failed to discharge any responsibility required by commission license; or
- (4) the credit as claimed by deceitful means
- (5) The enrollment standards established in this section do not preclude the academy licensee from establishing additional requirements or standards for enrollment in law enforcement training programs.

(f) The effective date of this section is March 1, 2002

I also understand that if this document is found to be false or untrue an}' license or certificate issued to me by the Commission will be subject to revocation.

Applicant's Name (Type or Print)

Applicant's Signature

Sworn to and subscribe before me, this _____ day of _____

Notary (Print or Type)

SEAL OR STAMP

My Commission Expires

Signature of Notary



**TEXAS COMMISSION ON LAW ENFORCEMENT
OFFICER STANDARDS AND EDUCATION**

6330 E. Highway 290, STE. 200
Austin, Texas 78723-1035
Phone: (512) 936-7700

<http://www.tcleose.state.tx.us>



**L-2
DECLARATION OF MEDICAL CONDITION
Commission Rule §215.15 (c), 217.1(a)(11), 217.7(e)**

INDIVIDUAL INFORMATION

1. TCLEOSE PID or SSN	2. Last Name.	3. First Name	4. M.I.	5. Suffix (Jr., etc.)
6. Home Mailing Address		7. City	8. State	9. Zip Code

Is this exam for a student enrolling in an academy? Yes No

If yes, check one Peace Officer County Corrections

APPOINTMENT(Do not check if student)

10. <input type="checkbox"/> Peace Officer <input type="checkbox"/> Reserve Officer <input type="checkbox"/> County Jailer <input type="checkbox"/> Public Security Officer

DEPARTMENT / ACADEMY INFORMATION

11. TCLEOSE Number	12. Appointing Agency or Academy	13. Mailing Address		
14. City	15. County	16. Zip Code	17. Phone Number	

Attention Examining Professional: The above information must be completed by the requesting agency prior to the examining professional completing and signing this form.

**NEW APPLICANTS MUST COMPLETE BOTH EXAMS
LICENSEE(S) OFFICER(S) WITH MORE THAN A 180 DAY BREAK IN SERVICE NEED(S) DRUG SCREEN ONLY**

I certify that I have completed my examination of the examinee and I have concluded that on this date, the examinee is found:

Check the appropriate box(s)

- PHYSICAL EXAM** - To be physically sound and free from any defect which may adversely affect the performance of duty appropriate to the type of license sought.
- DRUG SCREEN** - To show no trace of drug dependency or illegal drug use after a physical examination, blood test or other medical test.

Physician's Name (type or print) _____ State License Number _____

Mailing Address _____ Street _____ City _____ State _____ Zip _____

Phone Number _____ Date of Examination(s) _____

Physician's Signature _____ Date _____

THIS DECLARATION IS NOT PUBLIC INFORMATION AND IS VALID UNLESS WITHDRAWN OR INVALIDATED, AND IS VALID ONLY IF SIGNED BY A LICENSED PHYSICIAN.

MEDICAL SCREENING FORM

(Have physician complete reverse side)
(Form to be returned the first day/night of class)

NAME: (print) _____ AGE: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (home) (____) _____ (work): (____) _____

PERSONAL PHYSICIAN: _____

PHONE: (____) _____

Has any member of your family suffered a stroke or heart attack prior to the age of 50?

YES _____ NO _____

Do you often suffer from severe dizziness? YES _____ NO _____

Have you ever been diagnosed with high blood pressure? YES _____ NO _____

Do you have frequent chest/heart pains? YES _____ NO _____

Do you have orthopedic or arthritic problems that might be aggravated by exercise?

YES _____ NO _____

Have you ever been diagnosed with heart problems? YES _____ NO _____

Do you experience extreme shortness of breath after mild exertion?

YES _____ NO _____

Do you have high cholesterol? YES _____ NO _____

Are you on any medication for stress? YES _____ NO _____

Are you presently on any medication? YES _____ NO _____

Do you smoke more than one pack of cigarettes per day? YES _____ NO _____

For any answer "yes", explain: _____

MEDICAL SCREENING FORM

(To be completed by physician)

The applicant being examined by you is about to enter a rigorous police-training academy that will cover 630 hours of instruction and involves physical conditioning. The Peace Officer's job involves standing for long hours, stooping, bending, lifting, running over various terrains and up flights of stairs.

The physical training during the academy will consist of basic calisthenics exercises and includes running two miles or ten flights of stairs. If you believe the applicant is physically sound enough to participate in this program, please complete this form.

APPLICANT NAME: _____ AGE: _____

SEX: _____ WEIGHT: _____ HEIGHT: _____

RESTING HEART RATE: _____ ARRHYTHMIA: _____

RESTING SYSTOLIC: _____ RESTING DIASTOLIC: _____

I certify that the applicant above is physically sound enough to participate in the physical training program of the University of Houston-Downtown Criminal Justice Training Center Law Enforcement Academy.

Physician's Signature

Printed Name

License Number



**TEXAS COMMISSION ON LAW ENFORCEMENT
OFFICER STANDARDS AND EDUCATION**

6330 E. Highway 290, STE 200
Austin, Texas 78723-1035
Phone: (512) 936-7700

<http://www.tcleose.state.tx.us>



L-3

**DECLARATION OF PSYCHOLOGICAL AND EMOTIONAL HEALTH
Commission Rule §215.15 (c), 217.1 (a)(12)**

INDIVIDUAL INFORMATION

1. TCLEOSE PID or SSN	2. Last Name	3. First Name	4. M.I.	5. Suffix (Jr., etc.)
6. Home Mailing Address		7. City	8. State	9. Zip Code

Is this exam for a student enrolling in an academy? Yes No

If yes, check one Peace Officer County Corrections

Attention Requesting Agency: State Law and Commission Rule require that this psychological examination be performed by a **licensed psychologist** or a **psychiatrist** except in an exceptional circumstance when, upon prior approval by the Commission, it may be performed by a qualified licensed physician. The Chief Administrator of the requesting law enforcement agency must request prior approval in writing and must receive specific written approval before an examination under exceptional circumstances is acceptable.

APPOINTMENT (Do not check if student)

10. <input type="checkbox"/> Peace Officer	<input type="checkbox"/> Reserve Officer	<input type="checkbox"/> County Jailer	<input type="checkbox"/> Public Security Officer
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ACADEMY / DEPARTMENT INFORMATION

11. TCLEOSE Number	12. Agency/Academy Name	13. Mailing Address		
14. City	15. County	16. Zip Code	17. Phone Number	

Attention Examining Professional: State Law and Commission Rule require that this psychological examination be performed by a **licensed psychologist** or a **psychiatrist** except in an exceptional circumstance when, upon prior approval by the Commission, it may be performed by a qualified licensed physician. The law enforcement agency must request prior approval in writing and must receive specific written approval before an examination under exceptional circumstances is acceptable.

STATEMENT OF EXAMINER: (Please check the appropriate box and provide the requested information)

I am a [] **Licensed Psychologist**, [] **Psychiatrist**, and I certify that I have completed a psychological examination of the above named individual pursuant to professionally recognized standards and methods. I have concluded that, on this date, the individual IS in satisfactory psychological and emotional health to perform the duties, accept the responsibilities and meet the qualifications established by the appointing agency.

Examiner: _____
Name (type or print) State License Number

Mailing Address: _____
Street City State Zip

Phone Number: _____ Date of Examination(s) _____

Signature _____ Date

THIS DECLARATION IS NOT PUBLIC INFORMATION AND IS VALID UNLESS WITHDRAWN OR INVALIDATED, AND IS VALID ONLY IF SIGNED BY A LICENSED PSYCHOLOGIST OR PHYSICIAN.

PSYCHOLOGICAL EVALUATORS

Dr. Carle Ann Busick Ph.D.

804 West Main
Houston. Texas 77006
(713)942-9747

Dr. Charlene Caid, Ph.D.

524 Nottingham
Houston. Texas 77005
(713) 526-3218

Dr. Sandra Lewis

16856 Royal Crest Dr.
Houston. Texas 77058
(713)286-1811

Dr. Edward P. Friedman, Ph.D.

1213 Hermann Drive Suite 520
Houston, Texas 77004 (713) 528-
7550

Applicants may use any psychologist/psychiatrist licensed in the state of Texas.



This document is your **FAST Pass** to be fingerprinted for a criminal history record check. You must schedule a fingerprint and photograph appointment at www.ibtfingerprint.com or by calling 1-888-467-2080. You may pay for **FAST** services online with a credit card or onsite with a check or money order only. Your fingerprints will be submitted to the TxDPS/FBI with results delivered to this agency within one week.

1. Logon to www.ibtfingerprint.com and select **Texas**
2. Select: **English or Espanol**
3. Enter: **First and Last Name**
4. Select: **TCLEOSE** for Reason Fingerprinted
5. Enter: **TX923466Z** when prompted for TCLEOSE ORI
6. If Hiring Agency ORI Number or Academy Provider Code is present in Section One (see below), enter when prompted.
7. Follow the prompts to enter your personal information and select service location, date and time.
8. Bring this completed form with you to your appointment.

Section One: Agency Information

TCLEOSE ORI: **TX923466Z** and Hiring Agency ORI: _____ OR Academy Provider Code: **511368**

- Attending police agency-owned academy X Attending non-police agency-owned Academy**
 Jailer

Hiring Agency Or Academy Name: UHD L.E.A. Contact: REX WHITE

Hiring Agency Or Academy Address ONE MAIN STREET, RM 112-C HOUSTON TEXAS 77002
Street Address City State Zip

Section Two: Applicant Information (To be completed by Applicant)

Applicant Last Name: _____ First Name: _____ Middle Name: _____
(please print)

Sex: Male Female Race _____ Ethnicity _____ Skin Tone _____
(W, B, A, I, O) (Hispanic or Non-Hispanic)

Date of Birth: ____/____/____ Height: ____' ____" Weight: _____ Hair Color: _____ Eye Color: _____
(feet and inches)

Place of Birth: _____
(state or country)

Home Address: _____
Street Address City State Zip

Section 3: Service Center Information (To be completed by FAST Live Scan Operator)

Date Prints Taken _____ Amount Charged For Service **\$9.95**

Paid by: Check Money Order Visa MasterCard Billing Acct _____

TCN _____

I HAVE COMPARED THE GOVERNMENT-ISSUED IDENTIFICATION PRESENTED BY THE APPLICANT AND ATTEST THAT TO MY BEST DETERMINATION, I HAVE FINGERPRINTED THE SAME PERSON.

Printed Name of LSO: _____

Signature of LSO: _____

**American Society for Industrial Security and
Herbert Wayne Johnson Memorial Scholarship**

This is a \$500.00 scholarship for the Basic Peace Officer Certification course; the recipient will pay the remainder of the tuition cost.

- **Applicants must meet TCLEOSE requirements to be certified as Texas Peace Officer**
- **Applicants must be registered for a Basic Peace Officer Certification course**
- **Applicants must write a 500 word essay “ Why I Want to Become a Police Officer”**
- **Reserve cadets are not eligible for this scholarship**

A scholarship committee will evaluate applications. Be sure you understand the minimum eligibility requirements before you apply. **Meeting these requirements does not guarantee your selection as a scholarship recipient; only (1) person per class will be awarded the scholarship.** The scholarship committee will not consider you unless your application is on file, all forms and records have been submitted and you have registered for a Basic Peace Officer Certification course. The scholarship application is your only opportunity to present yourself to the committee. Thus, the committee will note the care with which you prepare the application; the scholarship committee has final determination for recommending scholarship awards. Once the scholarship committee has made a decision the class coordinator will notify the recipient. Applicant must submit a 500 word essay on why they want to become a Police Officer. The application deadline for the American Society for Industrial Security Scholarship is to be turned in the first day of class. Applications will not be accepted after this deadline.

Send application to:

University of Houston –Downtown

Criminal Justice Training Center

1002 Commerce Street, C-112

Houston, Texas 77002

**University of Houston-Downtown
Criminal Justice Training Center**

**American Society for Industrial Security and
Herbert Wayne Johnson Memorial Scholarship Application**

NAME: _____ DATE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: (____) _____ (HOME) (____) _____ (WORK)

Copies of the following forms must be attached to application:

- * Birth certificate
- * L-2 physical
- * L-3 psychological
- * Drug exam results
- * Completed application for University of Houston-Downtown Criminal Justice Center Basic Peace Officer Certification academy.

I, _____, applicant for the American Society for Industrial Security/Herbert Wayne Johnson Memorial Scholarship, attest to the fact that I meet all the minimum standards for this scholarship, and that all information provided with this application is true and complete.

DATE

APPLICANT SIGNATURE