

## Senior Portfolio ISS4098

Prerequisite: BS/ISS major in his/her senior year (90 credit hours)

Credit hours: 0

Prof: Barbara Canetti

Email: [canettib@uhd.edu](mailto:canettib@uhd.edu) or through Vista Blackboard

Office: Room 1066S; by appointment only

Tel: 713.221-8126

**This non-credit requirement certifies that degree prerequisites (submission of samples of the student's coursework) have been fulfilled by a student majoring in Interdisciplinary Studies. To create the portfolio, you must collect papers, projects and work from courses. During the semester of anticipated graduation, you will be guided through the process of selection for the portfolio, consisting of your best written projects from a range of upper level courses. As an introduction to these artifacts, please write a 250-word reflective essay concerning your educational experience and how it has had relevance for professional growth.**

The e-portfolio has a dual purpose. As a graduate, you may need to have a resume for professional employment and supporting documents to illustrate proficiency in research and writing.

Second, the e-portfolio will be used for program evaluation. Assessment of the ISS degree graduate is integral to maintaining an excellent program to meet the needs of the 21<sup>st</sup> century global workplace.

There are three learning outcomes in the current assessment plan: writing, research and workforce preparation. The e-portfolio will allow you to assemble samples of your work to show your achievement of those objectives. For example, one of the outcomes is that students can write, using correct grammar and appropriate vocabulary. A sample of a research paper completed during the student's junior or senior year will show achievement.

The following are files for inclusion in the e-portfolio.

### Personal reflection essay

(See above.)

### Resume

The resume should include internships and work experience. Students can receive assistance through the Career Center in preparing the resume.

### A sample of good solid writing

Students must take two *W* courses to meet the degree requirements. Submit a final paper from an upper level class in which you have given the opportunity to express yourself and rewrite. Check to make sure you have effectively organized information. *Please include the actual assignment, an explanation of the assignment or a copy of the writing prompt so readers will understand what they are reading.*

### Research paper

Sometime during your college career you were required to research a topic and write about it using citations. Provide a sample of your research ability – along with the citations, bibliography or footnotes. Make sure it is a paper in which you were required to find outside sources of information and you have included your citations in correct formats. *Please include the actual assignment, an explanation of the assignment or a copy of the writing prompt so readers will understand what they are reading.*

### Workforce

Students will submit either a final report from the internship/field experience or a reflective essay demonstrating how their college education has prepared them for today's workforce. Please mention specific classes you took that you believe will assist you in the workforce tomorrow.

**In addition, a short survey must be completed. I will email you through Vista the link to the survey.**

### **Academic Honesty**

Enrollment at UH-Downtown implies that the student embraces the UH-Downtown academic honesty code. This code states, "We will be honest in all our academic activities and will not tolerate dishonesty." Students not embracing this code of honor are subject to penalties in accordance with UH-Downtown's policy statement 03.31. This can include dismissal from the University for serious violations, such as plagiarism.

[www.uhd.edu/campus/handbook/policies/html](http://www.uhd.edu/campus/handbook/policies/html)

### **ADA Compliance** (Americans with Disabilities Act)

Whenever possible, and in accordance with 504/ADA guidelines, UHD will attempt to provide reasonable academic adjustments/auxiliary aids to students who request and require them. Please call 713-226- 5227 for more assistance.

Deadline for the portfolio: Monday, April 2, 2012 – except the workforce essay. That requirement is due Monday, May 7, 2012, to allow those of you doing an internship to finish your hours and final report.