



## Common Interview Questions

1. Tell me about yourself.
2. Tell me about your most successful accomplishment.
3. What are your strengths and weaknesses?
4. How do you like to be managed/supervised?
5. How do you handle conflict?
6. If you found out a co-worker was/is dishonest, what would you do?
7. If you were unable to meet a commitment or deadline, what would you do?
8. If a customer is disrespectful to you, what do you do?
9. If you were unable to resolve a customer issue by the date promised because another department did not do its job, what would you do, and what would you say to the customer?
10. Do you prefer to work alone or in a group?
11. Tell me about your organization/time management style.
12. How would your co-workers and/or supervisor describe you?
13. Where do you want to be in five years?
14. Why do you want this job?
15. Why should we hire you?
16. What are you looking for in a new position?
17. What type of work environment do you prefer?
18. How do you deal with stressful situations?
19. Do you have any questions for us?

**Practice mock interviewing in Jobs4Gators, or use Jobs4Gators to schedule a mock interview with your Career Coach!**



## Sample Behavioral Interview Questions

1. Describe a situation in which you were able to use persuasion to successfully convince someone to see things your way.
2. Describe a time when you were faced with a stressful situation that demonstrated your coping skills.
3. Give me a specific example of a time when you used good judgment and logic in solving a problem.
4. Give me an example of a time when you set a goal and were able to meet or achieve it.
5. Tell me about a time when you had to use your presentation skills to influence someone's opinion.
6. Give me a specific example of a time when you had to conform to a policy with which you did not agree.
7. Tell me about a time when you had to go above and beyond the call of duty to get a job done.
8. Tell me about a time when you had too many things to do, and you were required to prioritize your tasks.
9. Describe a project that you managed. Was the project completed on time and on/under budget? Why/Why not? What would you have done differently?
10. Describe your toughest problem and how you handled it.
11. Tell me about a conflict with a co-worker. How did you handle it?
12. Tell me about a disagreement with your current or previous supervisor. How did you handle it?
13. Describe how you motivate your staff or fellow team members.
14. Tell me about a time you were able to successfully deal with another person even when that individual may not have personally liked you (or vice versa).
15. Tell me about a difficult decision you've made in the last year.
16. Give me an example of a time when you tried to accomplish something and failed. What did you learn from it?
17. Give me an example of when you showed initiative and took the lead.
18. Tell me about a recent situation in which you had to deal with an agitated customer or co-worker.
19. Give me an example of a time when you used your fact-finding skills to solve a problem.
20. Describe a time when you anticipated potential problems and developed preventive measures.